

PUBLIC ADMINISTRATION (598)
CLASS XII CODE B
SAMPLE QUESTION PAPER 2023-24

TIME: 3 HOURS

Maximum Marks: 80

General Instructions

1. The question paper is divided into four sections.
2. There are 38 questions in all. All questions are compulsory.
3. Section A includes question No. 1-20. These are MCQ type and one to ten word answer type questions. As per the MCQ type question, there can be one answer.
4. Section B includes question No.21-29. These are very short answer type questions carrying 2 marks each. Answer to each question should not exceed 30 words.
5. Section C includes question No. 30-35. They are short answer type questions carrying 4 marks each. Answer to each question should not exceed 80 words.
6. Section D includes question No. 36-38. They are long answer type questions carrying 6 marks each. Answer to each question should not exceed 200 words each.

(PART A) (Objective Type Questions)

Fill in the blank

- Q. 1 The Comptroller and Auditor General is appointed by 1
- Q. 2 is a scholar criticizing promotion on the basis of seniority? 1
- Q. 3 The Supreme Court of India is situated in..... 1
- Q.4 The constitutional executive in India is..... 1
- Q. 5 The tenure of Zilla Parishad is Years 1

Select the correct option of the following multiple choice questions and write in your answer-

- Q. 6. Who Plays the role of Chief Executive in India:- 1
A) President B) Vice President C) Supreme Court D) Prime Minister
- Q. 7. Public Corporation is useful for which of the following purposes? 1
A) Trade B) Commerce C) Banking D) All of the above
- Q. 8. For which of the following classes, seats have been reserved at the Gram Panchayat level in Haryana? 1
A) For women B) For Scheduled Castes C) For Backward Classes D) All of the above
- Q. 9. The guardian of the Indian federal system is: - 1
A) President B) Supreme Court C) Parliament D) Prime Minister
- Q. 10. Which recruitment system is according to democratic values? 1
A) Direct Recruitment B) General Recruitment C) Passive Recruitment D) Recruitment by Promotion.
- Q. 11. To whom does Union Public Service Commission present its report? 1
A) President B) Vice President C) Prime minister D) Parliament
- Q. 12. Where is training given to Indian Administrative Services? 1
A) Shimla B) New Delhi C) Mansoori D) Hyderabad
- Q.13. There are principles of promotion :
A) Principle of Seniority B) Principle of Merit C) A and B D) All the above

Answer each of the following questions in one or two words/sentences:

- Q. 14. Who is the real executive at the state level ? 1
- Q. 15. What is the tenure of the Gram Panchayat in Haryana. 1
- Q. 16. Where and when was the Panchayati Raj system implemented for the first time in India? 1
- Q. 17. Who passes the budget in India? 1

Two statements are given below – one labelled as Assertion (A) and the other labelled as Reason (R). Read the statement carefully and choose the correct option as the answer from the options (A), (B), (C) and (D) given below .

- Q.18. Assertion (A) he President of India can be impeached for violating the provisions of the Constitution. 1

Reason (R): The Constitution mentions the method of impeaching the President.

- A) Both (A) and (R) are true and (R) is the correct explanation of (A)
- B)) Both (A) and (R) are true and (R) is not the correct explanation of (A)
- C) (A) is true, but (R) is false
- D) (A) is false, but (R) is true

- Q. 19. Assertion (A) Ordinance is a means of executive control over administration. 1

Reason (R) In the meaning of power each ordinance is equivalent to the Act of parliament .

- A) Both (A) and (R) are true and (R) is the correct explanation of (A)
- B)) Both (A) and (R) are true and (R) is not the correct explanation of (A)
- C) (A) is true, but (R) is false
- D) (A) is false, but (R) is true

- Q. 20. Assertion (A) The Budget is a confidential document. It should not be revealed before it is presented in Parliament. 1

Reason (R): India has adopted parliamentary government.

- A) Both A and R are correct and the correct explanation of A is R.
- B) Both A and R are correct and the correct explanation of A is not R.
- C) A is correct, but R is wrong.
- D) A is wrong but R is correct.

(PART B)

(Very Short Answer Type Questions)

- Q. 21. What is called real executive? Give examples. 2
- Q. 22. Write any two disadvantages of the federal government. 2
- Q. 23. Explain any two functions of the Supreme Court. 2
- Q. 24. What is meant by Federal Department? 2
- Q. 25. Write any two merits of a Public Corporation. 2
- Q. 26. On the basis of structure, the Department can be divided into how many parts? 2
- Q. 27. Write two characteristics of recruitment. 2
- Q. 28. How many types of recruitment are there? Write their names. 2
- Q.29. what is meant by the principle of merit in Promotion? 2

(PART C)

(Short Answer Type Questions)

- Q. 30. Write the advisory functions of the Union Public Service Commission. 4
- Q.31. Describe the process of removal of the Comptroller and Auditor General in India. 4
- Q. 32. How does Parliament control the budget? 4

- Q. 33. Write the qualifications of the judges of the Supreme Court. 4
- Q.34. Write the methods of control by Parliament on Public Corporations in India? 4
- Q. 35. Give four advantages of Federal Government 4

(PART D) (Essay Type Questions)

- Q.36. Describe the powers and functions of the Prime Minister. 6
- OR
- Describe the Functions of Council of Ministers.
- Q. 37. Describe the importance of Panchayati Raj. 6
- Or
- Describe the composition and powers and functions of Gram Sabha .
- Q. 38. Describe the main objectives of training of public servants. 6
- Or
- Describe the main methods of training of public servants.