

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI

QUOTATION NOTICE

Quotation Notice No. : 991/EDP

Date: 29-08-2025

Subject:- **Regarding NMMSS Exam. Nov.2025.**

Online Quotations are invited for data processing pre/post phase work for National Means-cum-Merit Scholarship (NMMSS) November-2025. Details given in the Annexure-1 subject to the terms and conditions mentioned in Annexure-2. Quotation must reach by e-mail (ratesbseh@gmail.com) to Board of School Education Haryana, Bhiwani till 03-09-2025 up to 10:00 AM.

In case the quotationer does not implicitly follow all the instructions terms and conditions (as in Annexure 2 & 3) quotations may not be considered. Quotations will be opened on the same day at 12:00 PM by the authorized representative. The quotationer who wish to present can present at the time of opening of quotation.

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Assistant Secretary (Computer Cell)
For Secretary

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI**Requirements for Application**

Sr. No.	Description of Application	Volume of data	Rate per candidate to be quoted inclusive all taxes by the quotationer in figure and words.
1	Online Registration ,Data processing Pre/Post Phase work for NMMSS November-2025.	Approx. Candidates 30000	(Rate Per Candidate)

(The same Annexure is to be sent back to Board after filling up the rates.)

It is certified that the instructions, terms and conditions of the Quotation Notice are acceptable and the rates of the above said work in Annexure-1 quoted by me are correct.

1. Name of Quotationer _____
2. Name of Firm/Agency _____
3. Address of Firm/Agency _____
4. PAN No. _____ GST No. _____
5. Mobile No. _____ E-Mail _____
6. Regn. No. of the Firm/Agency _____
7. Name of the Bank in which Quotationer has A/c _____
8. Name of the Branch of the Bank _____
9. A/c no. of the Quotationer _____
10. I.F.S.C. code of the Bank Branch _____
11. Work Experience _____
12. It is certified that this firm is not debarred by department of Industries & commerce or any other Govt. Department/Agency of the State.
13. It is certified that services will be provided as per rate given by my firm and there will be no difference in rate for next 180 days.

Signature of Quotationer
With Seal

To

The Asstt. Secretary (Computer Cell)
Board of School Education Haryana,
Bhiwani-127021

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI

Details of Work: -

Data Processing Pre/Post Phase work for (NMMSS) National Means-cum-Merit Scholarship November-2025.

Pre/Post Phase Work: -

1. Registration of Candidates
2. Centre allotment
3. Print signature Chart (colored).
4. Upload Admit Card (colored).
5. Prepare QP Statement.
6. Scanning of OMR sheets and ICR .
7. Generation of absentee.
8. Tabulation of Results.
9. Applying of Key.
10. Tabulation of Merit List and all type of statistical reports etc. as desired by the Board.
11. Supply of Final backup data.

BOARD OF SCHOOL EDUCATION HARYANA

General Conditions.

1. The entire work is of a time bound nature and the firm/company will have to execute the work as per schedule decided by the BSEH.
2. Payment norms of the BSEH shall be followed. Request for advance payment shall not be entertained in any case. Payment shall be released after satisfactory completion of the work duly certified by the competent authority. If the work is found unsatisfactory then the Secretary of BSEH reserves the right to impose any penalty as he deems fit.
3. Rates quoted must be inclusive of all applicable taxes and other charges.
4. The Secretary Board of School Education Haryana, Bhiwani is the final competent authority to approve the quotation and to settle all issues related to the quotation.
5. A copy of self attested GST/Pan Card, Service Tax Registration No., Company Registration Number must be submitted.
6. The quotationer must have independently handled assignments of similar nature work in any Board/ Govt. Organizations. The Quotationer must enclose at least one Completion Performance Certificate for the work executed.
7. The quotationer should neither have been debarred/blacklisted by any Central/State Govt.Department/Universities/Educational Institutions/Organization nor should have any litigation enquiry pending with any of these departments or Court of Law with regards to the work executed by it.
8. The successful bidder has to deposit Rs. 5000/- performance security.
9. The selected firm will be responsible for domain registration, hosting of the application & end to end solution.
10. It is responsibility of the firm to implement and maintain stringent security measure to ensure that all data remains secure and confidential at all times.
11. The selected firm will provide the final backup on a new portable Western digital (WD) hard disk.