



BOARD OF SCHOOL EDUCATION HARYANA

Syllabus and Chapter wise division of Marks (2026-27)

Class- 12th Subject: Healthcare

Code: PCA 973

General Instructions:

1. There will be an Annual Examination based on the entire syllabus.
2. The Annual Examination will be of 60/2=30 marks, Practical Examination will be of 50 marks and 20 marks weightage shall be for Internal Assessment.
3. For Practical Examination:

- i) Practical File of 25 marks.
- ii) One activity of 10 marks.
- iii) Viva-voce of 15 marks.

4. For Internal Assessment:

There will be Periodic Assessment that would include:

- i) For 6 marks- Three SAT exams will be conducted and will have a weightage of 06 marks towards the final Internal Assessment.
- ii) For 2 marks- One half yearly exam will be conducted and will have a weightage of 02 marks towards the final Internal Assessment.
- iii) For 2 marks- Subject teacher will assess and give maximum 02 marks for CRP (Class room participation).
- iv) For 5 marks- A project work to be done by students and will have a weightage of 05 marks towards the final Internal Assessment.
- v) For 5 marks- Attendance of student will be awarded 05 marks as:

75% to 80% - 01 Marks

Above 80% to 85% - 02 Marks

Above 85% to 90% - 03 Marks

Above 90% to 95% - 04 Marks

Above 95% to - 05 Marks



Course Structure (2026-27)

Class-12th

Subject: Healthcare

Code: PCA 973

Unit. No.	Vocational Skill Unit Name	Unit Marks
1.	Unit - 1- Handling Emergency Services	12
2.	Unit - 2 - Sterilization and Disinfection	12
3.	Unit - 3 – Community Health Care	12
4.	Unit -4 - Bio medical waste management	08
5.	Unit 5- Medical Records Record Keeping	06
Unit. No.	Employability Skill Units	Unit Marks
1.	Unit - 1- Communication skills	2
2.	Unit - 2- Self management skills	2
3.	Unit - 3- Information and communication Technology skills	2
4.	Unit - 4- Entrepreneurial Skills	2
5.	Unit - 5- Green Skills	2
Total		60/2=30
Practical Examination		50
Internal Assessment		20
Grand Total		100



Unit-1- Handling Emergency Services -

- Session- 1 - Responding to Emergency Calls and Admissions
- Session - 2 - Receiving Emergency Patients in a Hospital
- Session - 3 - Handling and Monitoring Patients during Disasters
- Session - 4 - Transportation of Injured Patients

Unit - 2 – Disinfection and Sterilisation

- Session - 1 - Prevention and Control of Hospital Associated infection
- Session - 2 - Disinfecting the Ward and Equipment
- Session - 3 - Disinfecting the Patient Treatment Area.
- Session - 4 - Care and Cleaning of Articles.

Unit - 3 – Community Health Care

- Session - 1 - Introduction to Communicable Diseases.
- Session - 2 - Immunisation
- Session - 3 – Basic Needs of the Elderly
- Session - 4 – Taking Care of Common Problems of the Elderly
- Session - 5 – Forms and Routes of Medication.

Unit - 4 – Biomedical Waster management

- Session - 1 – Introduction to Biomedical Waster
- Session - 2 – Segregation, Transportation and Disposal of Biomedical Waster
- Session - 3 – Role of the Hospital Staff in Biomedical Waster Management

Unit - 5 – Medical Record Keeping

- Session - 1 – Importance of Maintaining Medical Records
- Session - 2 – Process of Medical Record Keeping
- Session - 3 – Maintenance of Medical Records



Employability Skill: -

Unit 1: Communication Skills

- Session 1 Active Listening
- Session 2 Parts of Speech
- Session 3 Writing Sentences

Unit 2: Self-management Skills

- Session 1 Motivation and Positive Attitude
- Session 2 Result Orientation
- Session 3 Self-awareness

Unit 3: Information and Communication Technology Skills

- Session 1 Getting Started with Spreadsheet
- Session 2 Performing Basic Operations in a Spreadsheet
- Session 3 Working with Data and Formatting Text
- Session 4 Advanced Features in Spreadsheet
- Session 5 Presentation Software
- Session 6 Opening, Closing, Saving and Printing a Presentation
- Session 7 Working with Slides and Text in a Presentation
- Session 8 Advanced Features used in Presentation

Unit 4: Entrepreneurship Skills

- Session 1 Entrepreneurship and Entrepreneur
- Session 2 Barriers to Entrepreneurship
- Session 3 Entrepreneurial Attitudes
- Session 4 Entrepreneurial Competencies

Unit 5: Green Skills

- Session 1 Green Jobs
- Session 2 Importance of Green Jobs



Month wise NSQF Syllabus Teaching Plan (2026-27)

Class- 12th

Subject: Healthcare

Code: PCA 973

Month	Subject- Content	Teaching Periods	Revision Periods	Practical Work
April	<u>Vocational Skill:</u> - Unit-1- Handling Emergency Services – Session1- Responding to Emergency Calls and Admissions Session 2 Receiving Emergency Patients in a Hospital <u>Employability Skill:</u> - Unit 1: Communication Skills Session 1- Active Listening Session 2-Parts of Speech Session 3-Writing Sentences	11	5	5
May	<u>Vocational Skill.</u> Unit-1- Handling Emergency Services – Session 3: Handling and Monitoring Patients during Disasters Session 4 Transportation of Injured Patients Unit-2 Disinfection and Sterilisation Session - 1 – Prevention and Control of Hospital Session - 2 – Disinfecting the ward and Equipment <u>Employability Skill.</u> Unit 2: Self-management Skills Session 1 Motivation and Positive Attitude Session 2 Result Orientation Session 3 Self-awareness	13	6	4
June	Summer Vacation			



July	Vocational Skill .	12	6	5
	Unit-2 Disinfection and Sterilisation Session - 3 Disinfecting the Patient Treatment Area Session - 4 – Care and Cleaning of Articles <u>Employability Skill.</u> <u>Unit 3: Information and Communication Technology Skills</u> Session 1 - Getting Started with Spreadsheet Session 2 - Performing Basic Operations in a Spreadsheet Session 3 - Working with Data and Formatting Text			
August	<u>Vocational Skill .</u> <u>Unit - 3 – Community Health Care</u> Session -1 - Introduction to Communicable Diseases Session -2 - Immunisation Session - 3 – Basic Needs of the Elderly <u>Employability Skill.</u> <u>Unit 3: Information and Communication Technology Skills</u> Session 4 - Advanced Features in Spreadsheet Session 5 - Presentation Software Session 6 - Opening, Closing, Saving and Printing a Presentation Session 7 - Working with Slides and Text in a Presentation Session 8 - Advanced Features used in Presentation	11	6	5

September	Vocational Skill . <u>Unit - 3 – Community Health Care</u> Session - 4 – Taking Care of Common Problems of the Elderly Session - 5 – Forms and Routes of Medication Employability Skill. <u>Unit 4: Entrepreneurship Skills</u> Session 1 Entrepreneurship and Entrepreneur Session 2 Barriers to Entrepreneurship Session 3 Entrepreneurial Attitudes Session 4 Entrepreneurial Competencies Half Yearly Exams	11	7	5
October	Vocational Skill . <u>Unit - 4 – Biomedical Waste Management</u> Session - 1 - Introduction of Biomedical Waste - Segregation, Transportation and Session - 2 Disposal of Biomedical Waste Session - 3- Role of the Hospital Staff in Biomedical Waste managemet Employability Skill. <u>Unit 5: Green Skills</u> Session 1 - Green Jobs	10	6	4
November	Vocational Skill . <u>Unit - 5 – Medical Record Keeping</u> Session - 1 - Importance of Maintaining Medica Management Session - 2 - Process of Medical Record Keeping Session - 3- Maintenance of Medical Records Employability Skill. <u>Unit 5: Green Skills</u> Session 2- Importance of Green Jobs	12	6	4

December	Vocational Skill .	13	6	5
	Vocational Skill Unit 1 and 3 Revision Employability Skill Unit 1 and 3 Revision			
January	<u>Vocational Skill</u> . Unit 4 and 5 Revision	10	5	4
	<u>Employability Skill.</u> Unit 4 and 5 Revision			
February	<u>Vocational Skill</u> . Revision of Complete Syllabus.	8	8	5
	<u>Employability Skill.</u> Revision of Complete Syllabus			
March	Annual Examination			

Note:

- Subject Teachers are advised to direct the students to prepare notebook of the Terminology/Definitional Words used in the chapters for enhancement of vocabulary or clarity of the concept.

Prescribed Books:

1. Patient Care Assistant Skill Book-Text book for Class XII, NCERT Publication.
2. Employability Skill Book- Text book for Class XII, NCERT Publication



NSQF Question Paper Design (2026-27)

Class- 12th

Subject: Healthcare

Code: PCA 973

Time 2 Hours 30 Minutes

Competencies	Total
Knowledge	40%
Understanding	30%
Application	20%
Skill	10%
Total	100%

Type of Question	Marks	Number	Description	Total Marks
Objective Type Question	1	15	6 Multiple Choice Questions, 3 Fill in the Blanks Questions. 3 One word Answer Type Questions 3 Assertion - Reason Questions	15
Very Short Answer Type Question	2	6	Internal choice will be given in any 2 questions	12
Short Answer Type Question	3	6	Internal choice will be given in any 2 questions	18
Essay Type Question	5	3	Internal option will be given in Essay Type question.	15
Total		30		60