

Board of School Education Haryana, Bhiwani

No: 867 /Secrecy-II


Date: 13-09-2024

Subject:- Hiring of firms for Scanning of Re-Checking, Re-evaluation & Photocopy cases D.El.Ed. Answerbooks of Exam July/August-2024 as per details mentioned in Annexure-I

Quotations are invited from the reputed firms to hire services as mentioned in the subject cited above and as per details mentioned in Annexure-I, subject to the terms and conditions mentioned in Annexure-II. Quotations must reach to e-mail address: ratesbseh@gmail.com latest up to 02:00 p.m on 20/09/2024.

In case the Quotationer/es is/are not able to follow all the prescribed instructions, terms and conditions (as in Annexure-II), quotations will be rejected solely.

Quotations will be opened on the same day subject to the orders of competent Authority.


Assistant Secretary (Secrecy-II)
For Secretary

Board of School Education Haryana, Bhiwani

Annexure-I

Quotation

Subject:- Hiring of firms for Scanning of Re-Checking, Re-evaluation & Photocopy cases of D.El.Ed. Answerbooks.

Sr.No.	Scope of work	Rates(INR) per A/book
1.	Scanning of D.El.Ed. answerbooks having 42 pages for Re-checking, Re-evaluation & Photocopy (approx. data of answer book may be 1500)	

Certificate and Details of Firm Quoting the Rates :

It is certified that the instructions, terms and conditions (annexure-II) of the Quotation Notice are acceptable and the rates of the items in Annexure-I quoted above by the Firm are correct. Details of the Firm are as follows :

01. Name of Quotationer.....
02. Name of Firm/Agency.....
03. Address of Firm/Agency.....
04. PAN No.
05. GST No.
06. Mobile No. / E-mail Id.....
07. Reg. No. of the firm/agency.....
08. Name of the Bank in which Quotationer having account.....
09. Name of the Branch of the Bank
10. Account No. of the Quotationer.....
11. I.F.S.C. Code of the Bank Branch.....

Signature of Authorised Person
(With Seal/Stamp)

Board of School Education Haryana, Bhiwani

Annexure-II

Terms and Conditions

01. The services must be completed satisfactorily within the stipulated time period, failing which the **Secretary, Board of School Education Haryana, Bhiwani** reserves the right to hire from another vendor/firm.
02. The quotations may be accepted in part or whole.
03. In case of controlled services by the Government, the quotation must be sent subject to the controlled rate and other conditions and the Firm controlled rate or rate offered by the Firm whichever is lower.
04. Without prejudice to other rights the **Secretary, Board of School Education Haryana, Bhiwani** or the **Deputy Secretary/Assistant Secretary** the contractor shall be liable to pay at the rate of ten percent of the value of the order by way of liquidated damages which shall be recoverable from any amount due to the contractor whether under this or any other contract of account.
05. The Firm/Proprietor must not be debarred/black-listed by any government department/agency of the State/Country.
06. Each page of Quotation must be duly signed by the Authorised Signatory (with seal/stamp) of the Firm.
07. If work allotted payment shall be made after satisfactory completion of work and after producing bills.
08. The firm is required to keep the data of scanning in soft copy and to share it with Board when asked for such.
09. In case of any dispute, **Chairman, Board of School, Education Haryana, Bhiwani** will be Arbitrator and his/ her decision will be final and binding upon all stake holders.
10. The quotations are not filled in accordance with the above terms & conditions are liable to be rejected without considerations.