

SARVEPALLI RADHAKRISHNAN LAB SCHOOL

Education Board Campus, Bhiwani

Quotation Notice

Subject:- **For printing of Student's Identity Cards.**

Ref. No: 10115/SRS

Date:04-08-2022

Quotations are invited for the items listed in the Annexure-1 on the terms and conditions mentioned in Annexure-II. Quotations must reach to the office of the Principal, Sarvepalli Radhakrishnan School, Education Board campus, Bhiwani by mail at **E-mail address : ratesbseh@gmail.com and offline in School Principal Office by 22-08-2022 upto 11.00 AM.**

Only Regd. firms are eligible for applying quotation those have Sale Tax Registration Certificate and in case you do not fulfill these instructions and conditions (as in Annexure-II) quotations may not be considered.

Quotations will be opened on the same day at 11:30 AM by the authorized committee in the presence of such quotationers or duly authorized representatives there of as may care to attend.

Sd/-
Administrator
SRS, Bhiwani

ANNEXURE-I**Sarvepalli Radhakrishnan School, Education Board Campus, Bhiwani****ITEMS REQUIREMENT LIST****For printing of Student's Identity Cards .**

Sr. No.	Name of item	Item Description	Quantity	Time allowed	Rates to be quoted inclusive all taxes etc. and delivery at School Office at Bhiwani
1	Student's Identity Cards	PBC Card Sheet of 200 GSM will be used by Printer. Size- 3.5"x2 Holder- AVS Plastic with AVS Plastic plate pasting Strip- 12 mm tube braided tape with Navy blue Color School name will be printed by the printer different strip size will be used by printer pre-primary to 5 th - 30" 6 th to 8 th - 32" 9 th to 12 th - 36"	Approx. 900 Nine Hundred Only	10 days (Proof reading time extra)	Rs. _____ In words _____ _____

(Space to be used by the Quotationer the annexure-I is to be used by the quotationer for quoting the rates of the items both in figure and words. The same annexure is to be sent back to board/School after filling up the rates)

It is certified that the instructions, terms and conditions of the Quotation Notice are acceptable and the rates of the items in Annexure-I quoted by me are correct.

1. Name of Quotationer.....
2. Name of Firm/Agency
3. Address Firm/Agency
4. PAN No.
5. GST No/Regd. No. of the firm/Agency.....
6. Name of the Bank in which Quotationer has account
7. Name of the Branch of the Bank
8. Account No of the Quotationer
9. I.F.S.C. Code of the Bank Branch

To

Administrator
Sarvepalli Radhakrishnan School
Education Board Campus, Bhiwani

Signature of Quotationer
with seal/stamp
Mob.No.....

ANNEXURE-II

TERMS AND CONDITIONS

1. All quotations will be deemed to be for F.O.R. destination unless otherwise specified in the quotation and should include packing and forwarding charges and must not be “ex-works” “ex-godown, “ex-mills”, etc.
2. Only Regd. firms are eligible for applying quotation those have Sale Tax Registration Certificate.
3. Paper must be of best quality and fit for writing as well as printing purpose. The paper must conform to BIS parameters/specification.
4. The prescribed time limit for the job will begin next day from the date of issue of the order letter and MSS.
5. The packing will be done in bundles duly wrapped in paper and tied with sutli.
6. The whole work is to be completed and goods supplied in stipulated time in the School Office, failing which the firm will be liable to imposition of penalty for the late execution of the job on the part job executed late, payable as under :
 - A) For delay up to 3 days = 2% of the value of the amount payable for that lot.
 - B) For delay up to 5 days = 5% of the value of the amount payable for that lot.
 - C) For delay up to 10 days = 10% of the value of the amount payable for that lot.
 - D) For delay upto 15 days = 20% of the value of the amount payable for that lot.
 - E) For delay beyond 15 days = 30% of the value of the amount payable for that lot .
7. Deduction at the following rates will be made in case of mistakes in printing.
 - (i) For printing mistake. ----- 25paise per mistake per paper/Piece.
 - (ii) For poor quality of printing ----- 25 paise per mistake per paper/Piece.
 - (iii) For non perforation/poor perforation -----10 paise per mistake per paper/Piece.
 - (iv) Reg. holing defects-----10 paise per mistake per paper/Piece.
 - (v) Reg. short supply/missing/Torn items in bundles-----5/-per missing piece of items for the whole lot.
 - (vi) Loose stitching/Binding on account ----- 10 paise per mistake per paper/Piece.
 - (vii) In case of short size of items than the prescribed size a penalty of 2% amounting of item will be imposed.
8. The allotted item is to be supplied in whole quantity within the scheduled period at School Office, Bhiwani.
9. All Quotations will be deemed valid for at least 30 days from and excluding the date of opening of quotations.
10. The quotations not strictly in accordance with the above conditions are liable to be rejected without considerations.
11. For any of the points arising at any stage which is not covered under the provisions of the Quotation, the Chief Executive Director shall be the final competent authority, whose orders shall be final and binding for one and all.
- 12- The vendor is liable to provide identity card for session 2022-23 in case of new admissions and loss during the whole session.
- 13- The vendor is provide the soft copy complete records of ID cards in a pen drive/hard disk in the school and the school will not pay any amount for the same.

Sd/-

Administrator
Sarvepalli Radhakrishnan School,
Education Board Campus, Bhiwani