

PUBLIC ADMINISTRATION (598)
CLASS XII CODE D
SAMPLE QUESTION PAPER 2023-24

TIME: 3 HOURS

Maximum Marks: 80

General Instructions:-

1. The question paper is divided into four sections.
2. There are 38 questions in all. All questions are compulsory.
3. Section A includes question No. 1-20. These are MCQ type and one to ten word answer type questions. As per the MCQ type question, there can be one answer.
4. Section B includes question No.21-29. These are very short answer type questions carrying 2 marks each. Answer to each question should not exceed 30 words.
5. Section C includes question No. 30-35. They are short answer type questions carrying 4 marks each. Answer to each question should not exceed 80 words.
6. Section D includes question No. 36-38. They are long answer type questions carrying 6 marks each. Answer to each question should not exceed 200 words each.

(PART A)
(Objective Type Questions)

Fill in the blank

- Q. 1 Lack of..... creates a feeling of frustration among the employees.. 1
- Q. 2 The tenure of the Comptroller and Auditor General is..... 1
- Q.3 Issuing ordinance in India is the function of..... 1
- Q. 4 The Chief Justice of the Supreme Court is appointed by..... 1
- Q. 5 The tenure of Panchayat Samiti is.....years. 1

Select the correct option of the following multiple choice questions and write in your answer-

- Q. 6 The name of the country related to the spoils system of recruitment is: - 1
A) America b) India C) France D) England
- Q. 7. In which country were public corporation first adopted. 1
A) India B) America C) England D) France
- Q. 8. The tenure of the members of Union Public Service Commission . 1
A) 5 years B) 6 years C) 4 years D) 2 years
- Q. 9 Training means is: - 1
A) Increase in wisdom B) Knowledge of rules C) Art of converting theoretical knowledge into practical knowledge. D) None of these
- Q. 10. India borrows the federal system of governance in Indian constitution from. 1
A) Ireland B) Canada C) Britain D) United State Of America
- Q. 11. The word promotion is derived from the word Primovir of which language? 1
A) French B) Latin C) English D) Greek
- Q.12 Who presides over the Gram Panchayat :- 1
A) District Magistrate B) Sarpanch C) Deputy Sarpanch D) Panchayat Development Officer
- Q. 13 An example of nominated executive in India is - 1
A) President B) Prime Minister C) Chief Minister D) Governor

Answer each of the following questions in one or two words/sentences:

- Q. 14 what is the part of the government that makes laws called? 1
Q. 15 what is meant by promotion? 1
Q. 16 How many years is the tenure of Panchayati Samiti ? 1
Q. 17 Money cannot be spent in India without whose permission? 1

Two statements are given below – one labelled as Assertion (A) and the other labelled as Reason (R). Read the statement carefully and choose the correct option as the answer from the options (A),(B),(C) and (D) given below .

Q. 18 Assertion (A): All doubts and disputes arising out of or relating to the election to the office of President or Vice-President shall be resolved by the Supreme Court and its decision shall be final. 1

Reason (R): Parliament can legally regulate any matter relating to the election to the office of President or Vice-President.

- A) Both A and R are true and R is the correct explanation of A.
B) Both A and R are correct and the correct explanation of R is not A.
C) A is correct, but R is wrong.
D) A is wrong but R is correct

Q. 19 Assertion (A): Ordinance is a means of executive control over administration. 1

Reason (R): In terms of power every Ordinance is equivalent to an Act of Parliament.

- A) Both A and R are true and R is the correct explanation of A.
B) Both A and R are correct and the correct explanation of R is not A.
C) A is correct, but R is wrong.
D) A is wrong but R is correct.

Q. 20 Assertion (A); No expenditure can be incurred without the approval of Parliament. 1

Reason (R): Our democratic government is based on the concept of supremacy of Parliament.

- A) Both A and R are true and R is the correct explanation of A.
B) Both A and R are correct and the correct explanation of R is not A.
C) A is correct, but R is wrong.
D) A is wrong but R is correct.

(PART B)

(Very Short Answer Type Questions)

- Q. 21 what is the general meaning of Executive? 2
Q. 22 who has the power to make laws with respect to the subjects given in the Concurrent List? 2
Q. 23 write any two qualifications for being appointed to the post of a judge of the Supreme Court. 2
Q. 24. Explain the meaning and definition of department. 2
Q.25 Write any two characteristics of public corporations. 2
Q. 26 write any two characteristics of department. 2
Q. 27 write any two demerits of direct recruitment. 2
Q. 28 since when has the principle of merit been prevalent in the field of recruitment in India and who was its father? 2
Q. 29 mention any two merits of the principle of seniority in promotion. 2

(PART C)

(Short Answer Type Questions)

- Q.30 Write the main functions of the State Public Service commission. 4
- Q.31 what measures have been taken to maintain the independence and impartiality of the office of Comptroller and Auditor General? 4
- Q. 32 How does Parliament control the budget. 4
- Q. 33 Write a note on the role of the Supreme Court as the guardian of the Constitution. 4
- Q. 34 Write any four disadvantages of Public Corporations. 4
- Q. 35 Describe any four unitary features of the Indian Constitution. 4

(PART D)

(Essay Type Questions)

- Q. 36 Describe the statutory or legislative powers of the President of India. 6
- Or
- Describe the powers and functions of the President of India.
- Q. 37 Write the main problems of the Panchayati Raj in India. 6
- Or
- Give your suggestions for improving Panchayati Raj in India .
- Q.38 Describe the methods of training of public servants. 6
- Or
- Explain the measures to remove the defects of the Indian training system.