

Board of School Education Haryana, Bhiwani

Re-Tender No.- BSEH/GEN/2025/ 15 /DESERT COOLER

Date- 05-08-2025

Tender Fee: 1000/- (Non-refundable)



BID DOCUMENT

SHORT TERM RE-TENDER FOR SUPPLY OF DESERT COOLERS

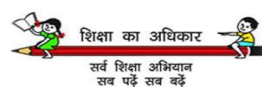
Secretary
Board of School Education
Haryana, Bhiwani-127021

Signature of Bidder with Seal

Page 1 of 12



Hansi Road, Bhiwani-127021
www.bseh.org.in



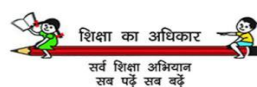
Board of School Education Haryana, Bhiwani

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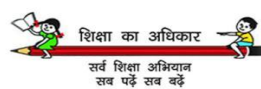
Board of School Education Haryana, Bhiwani

Re-Tender No.- BSEH/GEN/2025/ 15 /DESERT COOLER

Date- 05-08-2025

DOCUMENT CONTROL SHEET

1.	Name of Organization	Board of School Education Haryana, Bhiwani
2.	Scope of work	Supply of Desert Coolers
3.	Tender Type	OPEN
4.	Tender category	Purchase of Goods
5.	Tender fee	Rs. 1,000/- (Non-refundable)
6.	Earnest money deposit (EMD)	Rs. 10,000/- (Ten Thousand only)
7.	Bid Submission Start Date	05-08-2025
8.	Last date and time for submission of Bids	12-08-2025(10:00 AM)
9.	Date and time of opening of Technical Bids	12-08-2025 (10:30 AM)
10.	Tender should be addressed to	Secretary, Board of School Education Haryana, Bhiwani
11.	Communication address	Assistant Secretary (General), Board of School Education Haryana, Bhiwani E-mail asgen@bseh.org.in Mob:- 9813601545
12.	Period of completion of work	Within 10 days from receipt of work order
13.	Validity of Rates	Up to 180 days



Notice Inviting Short Term Re-Tender

The Secretary Board of School Education Haryana, Hansi Road, Bhiwani invites Short Term Re-Tenders under **Two Bid Systems** from the reputed & experienced Agencies/Eligible Supplier/Dealers for the Supply of Desert Coolers as per detailed specifications mentioned in the Scope of Work given herein. For participation in the bid, agencies will have to fill the complete tender form available at the Board's Website <https://bseh.org.in> and <https://etenders.hry.nic.in> as per schedule as given in CRITICAL DATES as under. Interested agencies may download the tender document from Board's Website <https://bseh.org.in> (for perusal /reference only):

Critical Dates

<i>Subject</i>	<i>Date and Time</i>
<i>Bid Submission Start Date</i>	05-08-2025
<i>Bid Submission End Date & Time</i>	12-08-2025 (10:00 AM)
<i>Technical Bid Opening Date</i>	12-08-2025(10:30 AM)

Any amendment/correction in the Tender Document will be done by the Board Authority through <https://etenders.hry.nic.in>. Prospective bidders are requested to visit/check the website regularly. The cost of bid document is Rs. 1000/- (Rupees One thousand only) which is non-refundable and Earnest Money Deposit of Rs. 10,000/-(Rupees Ten Thousand only) be submitted online through E-tender portal and the Proof of deposited slips should be enclosed /uploaded with the tender document.

Bids submitted through offline mode, incomplete shape and beyond the stipulated period shall not be accepted. **Secretary of the Board reserves the right to accept or reject any or all tenders without assigning any reason thereof.** Conditional tender will not be accepted. The Technical Bids/Financial Bids shall be opened by the committee authorized by the Secretary for this purpose in the Board's Committee Room in the presence of the bidder who wish to remain present. Financial bids will be opened only of those bidders who qualified in technical bid.

For any query/clarification/difficulty regarding tendering process flow, please contact us on:

Address:

Board of School Education Haryana, Bhiwani-127021

E-mail: asgen@bseh.org.in

Mob. 9813601545, 8950412906

Secretary

1. Scope of Work

- BSEH requires 16 Desert Coolers for office use.
- The detailed Technical Specifications and quantity required of the above item is as under:-

Sr. No.	Name of Items/Particulars	Quantity
1.	Desert Coolers Motor in Copper Supreme Company Size-H=4 feet 26x26 Guage-18 (As per Sample)	16



2. Instruction to Bidders-

- Any condition or qualification or any other stipulation contained in the Bid shall render the Bid liable to rejection as a non-responsive Bid. The bids shall be unconditional, firm and irrevocable.
- The Bidders shall be responsible for all costs associated with the preparation of their Bids and their participation in the Bid. The Board will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.
- Any entity which has been barred by the [Central/ State Government, or any entity controlled by it] from participating in any project, and the bar subsists as on the date of bidding, would not be eligible to submit a Bid.

3. Technical Qualifying Criteria

The tenderer must possess minimum eligibility criteria mentioned here under to participate in the tender-

- Bidder must deposit Tender fee of Rs. 1000/- (One Thousand only) (non-refundable) and EMD of Rs 10,000/- (Ten Thousand only) is to be deposited through tender portal.
- Bidder must be authorized dealer of the Company. Certificate must be attached.
- The bidder must have GST Registration, PAN number.
- Bidder must have annual turnover of Rs. 5,00,000/- for the last two years i.e. 2022-23 and 2023-24. Balance sheet verified by CA must be attached along with certificate by C.A..
- Should possess minimum 2 years' experience in the relevant field. Proof must be attached.
- Bidder must produce self certificate of the firm being not blacklisted on non-judicial stamp paper of Rs. 100/- duly attested by the Notary as per Annexure-I
- MSME Firms registered only in Haryana state are entitled/eligible for relaxation under this provision as per instructions of the appropriate Government/Authority.

4. INSPECTION & DELIVERY PERIOD:-

- Inspection of the stores will be carried out by the supplier before dispatch. The final inspection of goods will be carried out at the consignee's site after receipt of the consignment. In case of defective supply due to latent manufacturing defects/transit damage, the same has to be removed and replaced at the supplier's cost. Payment against Bills/Invoice shall be released only after receipt of supplies and inspection by this office.
- Supply of the material must be delivered within 10 days from the next day of issuance of supply order to the Board's office. Goods to be supplied in stationery Store of BSEH at Bhiwani.

5. Clarifications

BSEH shall endeavor to respond to the questions raised or clarifications sought by the Bidders. However, BSEH reserves the right to not respond to any question or provide any clarification, in its sole discretion.

6. Amendment of Tender Document

- i. At any time prior to the Bid Due Date, BSEH may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the Tender Document by the issuance of Addendum.
- ii. In order to afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, Board may, at its own discretion, extend the Bid Due Date.

7. Terms & Conditions:-

- i. Secretary, BSEH reserves the right to reject any bid/all bids at any time without assigning any reason.
- ii. Response submitted by E-mail, Offline or any form other than mentioned above will not be acceptable and liable for rejection by BSEH.
- iii. It will be understood that the Bidders have quoted their rates after visiting of the site(s).
- iv. In case the successful bidder resiles from the offer within the validity of tender, the earnest money will be forfeited.
- v. Delivery at the destination point should be completed within 10 days from the date of issue of purchase order failing which penalty will be imposed as per penalty clause. However, for any reason beyond the control of the bidder an extension of time may be granted upon application by the bidder. No claim for any compensation for the extended period shall be entertained and the Board decision in this regard shall be final.
- vi. Bidder should be authorized Dealer of the company concerned for electronic/electric goods.
- vii. Working demonstration of all the material supplied shall be the responsibility of the bidder.
- viii. The Secretary, Board of School Education Haryana, Bhiwani reserves the right to reject any bid which does not fulfill the conditions stipulated in the tender i.e., the bids not qualifying the specifications specified in the tender and other conditions stipulated in the tender will be rejected.
- ix. Secretary, BSEH reserves the right to vary the quantity.
- x. If any ordered change causes an increase or decrease in the cost of or the time required for the Bidder's performance of any part of the work, an equitable adjustment shall be made in the value or time schedule, or both. Any claims by the Bidder for adjustment under this Clause must be asserted within ten (10) days from date of the Bidder's receipt of BSEH's order for change.
- xi. The Secretary, BSEH reserves the right to cancel the tender without assigning any reason thereof.
- xii. All Bidders/vendors must quote the price inclusive of all taxes.
- xiii. The Boards office will not be in obligation to help get provide any road permit to the successful bidder for the supply of the material at FOR destination.
- xiv. For any situation/reason beyond control of the bidder, the extension of time may be granted on an application/request of the bidder before completion of work. No claim for any compensation for the extended period shall be entertained and the decision of the Secretary, BSEH in this regard shall be final.
- xv. Negotiation can be held with the firms as per negotiation policy of the Govt. of Haryana.
- xvi. Bidders having any dispute with the BSEH cannot take part in the bidding.

8. **PERFORMANCE SECURITY and EMD:** -

- i. After receiving notification of award, firm have to deposit an Agreement as per contract form on Non-Judicial Stamp Paper of Rs.100/- duly attested by Notary along with 10% of the total value of the tender as Performance Security within seven (7) days through RTGS in favour of Secretary, Board of School Education Haryana, Bhiwani failing which a penalty of rupees 500/- per day will be imposed for five days. Thereafter EMD may be forfeited and firm may be blacklisted.
- ii. Deposited Performance Security and EMD of the Successful bidder will be returnable after satisfactory completion of work and after final payment of the Bill.
- iii. The EMD of unsuccessful Bidders will be returned through the online payment portal.

9. **Arbitration Clause:** - All disputes or differences arising between the parties out of or relating to meaning and operation of effect of the contract or breach thereof shall be liable to be settled by arbitration held in accordance with the provisions of the arbitration Act. The sole arbitrator shall be appointed on mutual concurrence of both parties. However, it is the discretion of the Chairman of the board to accept or not the decision of the Arbitrator. The courts at Bhiwani only will have the legal jurisdiction in case of any dispute.

10. **BLACKLISTING THE FIRM:**- If a firm which is awarded the contract violates any of the term & condition, if a Bidder indulges in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice and if the Bidder withdraws its Bid during the Bid Validity Period as specified in this tender document and as extended by mutual consent of the respective Bidder(s) and the Board; it shall be liable to be black listed & its EMD/Performance Security shall be forfeited.

11. **Warranty:** All the items should be covered under onsite comprehensive warranty as per company policy from the date of good's supply.

12. **Warranty Support:** The total system will be warranted against bad workmanship and manufacturing defects from the date of acceptance of the system whole or part. Service support for the entire warranty period will be on site and comprehensive (including spares and all other support) and free of cost for the entire warranty period. The warranty must include, if not mentioned herein otherwise, but not limited to the following onsite services:

- i. Free-of-cost all services required during the entire warranty period that should result in complete restoration of the equipment to its fully functional status.
- ii. Must provide for free-of-cost complete replacement of the concerned module of the equipment, for any fault, malfunctioning or defect found in the warranty period.
- iii. Provide for free-of-cost replacement of defective components/parts of the equipment for the warranty period.
- iv. Provide for services of repair & maintenance for the warranty period.
- v. Provide for repetitive replacement of defective parts subject to reduction of the warranty period of the concerned new part/component to the extent of the warranty life consumed by the old replaced part, counted from the date of start of warranty period.

13. Payments:

The 100% payment shall be made after successfully Supply of Goods and satisfactory inspection report by the committee.

14. PENALTY CLAUSE-

In case of late delivery:

If the items are not supplied within the stipulated time period, the penalty will be imposed as under:-

- i) For delay up to 05 days – 2% penalty on the payable amount.
- ii) For delay up to 10 days – 5% penalty on the payable amount.

In case of non-supply of Item till after above period by the firm/supplier after getting the supply order, EMD and/or Performance Security deposited by the firm will be forfeited and firm will be Blacklisted for a specific period.

15. Fraudulent and Corrupt Practices

- i. If a Bidder is found to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process, or after the issue of the LOI, such Bidder shall not be eligible to participate in any tender or TENDER DOCUMENT issued by the Board during a period of 2 (two) years from the date such Bidder is found to have directly or indirectly, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practices, as the case may be.
- ii. For any point which is not covered under the provisions of the tender, the Secretary of the Board shall be the final competent authority, whose orders in any of such issues at all stages shall be final for one and all as a matter in the interest of Board.

Board of School Education Haryana, Bhiwani

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Date- 05-08-2025

UNDERTAKING

Annexure-I

(On Stamp paper of Rs. 100/-duly attested by notary)

To
The Secretary
Board of School Education Haryana,
Bhiwani-127021

Tender No. _____

Dated:

Dear Sir,

1. Having read the conditions of contract and service to be provided, the receipt of which is hereby duly acknowledged, we, the undersignee, offer to provide the required Goods/Paper fulfilling the conditions of contract and conforming to the desired specifications for the sum shown in the schedule of prices attached herewith and made part of this Bid.
2. We undertake; to enter into agreement as early as possible or on being called upon to do so and will bear all expenses including charges for stamps etc. and agreement will be binding on us.
3. If our Bid is accepted, we will furnish the 10% of the Contract Value as Performance Security for the due performance of the Contract.
4. We agree to abide by this Bid for a period of 180 days from the date fixed for Bid opening and it shall remain binding upon us and any supply orders will readily be accepted at any time up to the expiration of this period.
5. Until an agreement is signed and executed, this Bid together with our written acceptance thereof in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us is prepared and sealed properly so as to prevent any possible tempering.
7. We understand that you are not bound to accept the lowest or any bid, you may receive.
8. That our firm is not blacklisted/debarred by the Central Govt/State Govt./Board/University or entities under their control.

Dated this Day of

Signature of the bidder

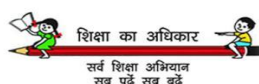
(Name of the Firm/Agency/Company)

Duly authorized to sign the bid for and on behalf of

Witness

Address

Signature



Annexure-II

Bidder's Profile

1. (a) Name:
(b) Registration Details of the Bidder (**Enclose certification of Company /Trust deed/Societydeed**)
(c) Date of incorporation and/ or commencement of business:
(d) GST No
(e) PAN No.
- 2 Brief description of the Bidder including details of its main lines of business:
- 3 Details of individual(s) who will serve as the point of contact/ communication for BSEH:
4. Particulars of the Authorized Signatory of the Bidder:
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Phone /Mobile Number:
 - (e) Email ID:

**** Wherever applicable submit documentary evidence to facilitate verification.**

We hereby declare that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us our TENDER DOCUMENT is liable to be rejected.

Signature of the Authorized Signatory with date & seal

Board of School Education Haryana, Bhiwani

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Date- 05-08-2025

Financial Bid

To,
The Secretary,
Board of School Education Haryana,
Hansi Road, Bhiwani-127021

TENDER DOCUMENT Ref No:.....

Subject: "FINANCIAL BID FOR SUPPLY OF DESERT COOLERS".

Dear Sir,

As a part of the Bid for the subject work, we offer our Price Bid to BSEH, as follows:

Sr. No.	Name of Items/Particulars	Quantity	Total Cost Per Item including GST Delivery to be given in stationery store of BSEH, Bhiwani
1.	Desert Coolers Motor in Copper Supreme Company Size-H=4 feet 26x26 Guage-18 (As per Sample) 	16	Rs. _____ (In Figure) Rs. _____ (In words)

- The above Price shall be inclusive of all cost associated with supply and associated cost towards warranty period.
- The Price includes all related tools, all hardware equipments, cables, structural frames as persite requirement.
- We agree to bind by this offer if we are selected as the preferred bidder.

Signature of Bidder with Seal

Board of School Education Haryana, Bhiwani

Re-Tender No.- BSEH/GEN/2025/ 15 /DESERT COOLER

Date- 05-08-2025

CHECKLIST FOR TECHNICAL BID

Sr. No.	Name of document	Attached at Page No.	Remarks
1.	Tender Fee Rs. 1000/- Deposit Slip		
2.	Earnest Money Rs. 10,000/- Deposit Slip		
3.	Authorized dealer certificate of the Company.		
4.	GST Registration Certificate		
5.	PAN Number		
6.	Annual Turnover of Rs. 5,00,000/- of last three financial years i.e. 2021-22, 2022-23 and 2023-24. Balance sheet with C.A. certified report and C.A. Certificate.		
7.	Annexure I to II (Duly filled & signed in all aspects)		

Note :- All documents uploaded online along with the bid are to be page numbered & arranged as per check list only.