Price Rs.5000/-
(Non-Refundable)

Board of School Education Haryana, Bhiwani

Empanelment of Vendors

Non-Aadhaar based Authentication Biometric Services

For

HTET Examinations-2026

To
Secretary,
Board of School Education Haryana,
Bhiwani - 127021
(Ph.: 01664- 244171 to 244175, Ext.-154)

DOCUMENT CONTROL SHEET

1.	Name of the Organization	Board of School Education Haryana, Bhiwani
2.	**Scope of work**	
	Installation of Non Aadhar Based Authentication Biometric Machines for capturing thumb impression, Bar Code & photographs of all candidates during examination and after the exam of HTET-2026, matching the fingerprint of Qualified candidates with the fingerprint captured during examination.	
3.	Tender Type	OPEN
4.	Tender category	Services
5.	Bid validity	One year beyond the closing date of tender
6.	Tender fee (non-refundable and non-adjustable)	Rs.5,000/- to be deposited online
7.	Earnest money deposit (EMD)	Rs.2,00,000/- (Two Lakhs only)
8.	Bid Document Download / Sale Start Date	04-11-2026
9.	Bid Submission Start Date and time	04-11-2026
10.	Bid Submission Closing Date and time	18-11-2026 (11:00AM)
11.	Technical Bids Opening Date and time	19-11-2026 (11:00AM)
12	Tender should be addressed to	Secretary, Board of School Education Haryana, Bhiwani-127021
13.	Address for communication	Assistant Secretary, (Special Exam Branch) Mobile No.- 9050911877 Board of School Education Haryana, Bhiwani Email- assplexam@bseh.org.in
14.	Period of completion of work	As per Terms & Conditions of tender & Award letter.
15.	Validity of contract/rates	Up to 1 year from date of award & can be extended for further two years on satisfactory Performance on same terms & conditions.

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A. Note:-

1. Please go through the tender document carefully to understand the documents required to be submitted as part of the bid. The documents submitted under two bid systems Technical and Financial through i.e. on-line. Any deviations from these may lead to rejection of the bid.

2. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Tender document/schedule.

3. Bidders should take into account any corrigendum published on the tender document before submitting their bids. All such corrigendum will be placed on BSEH website www.bseh.org.in & www.etenders.hry.nic.in

E-Tender Notice

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI
NOTICE INVITING Short Term E-Tender

On behalf of Board of School Education Haryana, Secretary of the Board of School Education Haryana Bhiwani invites Short Term E-Tender under two bid systems (Technical & Financial) from the reputed, Firms/Companies/Agencies/Societies having adequate infrastructure and experience of handling the works of HTET Examinations-2026

1.	Installation of Non Aadhar Based Authentication Biometric Machines for capturing & verifying thumb impression capturing Bar Code & Photographs of candidates.

Approximate candidates in HTET 2.5 Lakhs. The examination will be conducted in December in about 400 centres. The centres of examination in all over Haryana. The tender document will be available on www.etenders.hry.nic.in & Board's website www.bseh.org.in downloaded from the Board website for viewing from 04-11-2026 and last date for submission of bid documents is 18-11-2026 at 11:00AM. Any amendment/correction in the tender document will be done by the Board Authority through www.etenders.hry.nic.in & www.bseh.org.in . Prospective bidders are requested to regularly visit/check the Board's website. The cost of bid document is 5000/- and EMD of Rs. 2,00,000 lakhs to be deposited on e-tender website and the proof of deposited slip should be enclosed/uploaded the tender documents. Bidder should have to pay the e-services fee through on-line mode in favour of "Society for I.T. initiative fund for e-Governance" payable at Chandigarh. Completely filled-up bid document must be submitted only online to Secretary, Board of School Education Haryana, Bhiwani through www.etenders.hry.nic.in. The "Technical bids shall be opened on 19-11-2026 at 11:00AM by the committee authorized by the Secretary for this purpose in the Board's Committee Room in the presence of the bidder who wish to remain present. The Financial Bids of only those bidders short listed from the technical bids with live demo will be opened on a specified date and time, to intimate to the eligible bidders. No tender by Fax/E-mail will be entertained. Conditional tender will not be accepted. Incomplete bids shall be summarily rejected. The competent authority of the Board reserves the right to accept or to reject any or all bids without assigning any reason.

SECRETARY

C. TENDER FEE AND EARNEST MONEY DEPOSIT

1 The tender fee (non-refundable and non-adjustable) of Rs. 5000/- and Earnest money (EMD) of Rs. 2,00,000/- is to be deposited online..

2 Bidder should have to pay the e-services fee through on-line mode.

3 If Bidder is submitted Bids without Tender fee/EMD then Bids shall be rejected by the board.

4 MSME Firms registered only in Haryana state are entitled / eligible for relaxation under this provision as per instructions of the appropriate Government Authority.

PERFORMANCE SECURITY DEPOSIT

The successful bidders shall submit performance security through RTGS/D.D./Online mode in favour of "Secretary, Board of School Education Haryana, Bhiwani" of an amount equal to 10% of the contract value valid for 90 days beyond the completion of all contractual obligations of supplier. Performance Security to be furnished within 10 days from the date of issuance of intimation letter, failing which a penalty of Rs. 1000/- per day up to 5 working days or prior to signing of the Contract whichever is earlier, shall be imposed. Otherwise, given work order is cancelled, or given on L-1/Negotiated rates of the second firm.

D. SCOPE OF WORKS,NON- AADHAR AUTHENTICATION BASED BIOMETRIC SERVICES

1. Installation of Non Aadhar Based Biometric Machines for capturing and verifying thumb impression capturing Bar Code & Photographs of candidates during examination and identity verification such Qualified candidates**.**

i. BSEH will provide center-wise data (roll numbers) of all registered candidates to the service provider. Service Provider will then use this data for the biometric devices and shall enable fingerprint matching and candidate verification during the exam and subsequent stages of the process.

ii. The Agency will have to do verification of the candidate's captured data at the time of verification process with the data captured in the examination centre in the manner provided by Board.

iii. Installation of Biometric Machine at each & every examination centre at the time of examination conducted by BSEH, Bhiwani across the districts of Haryana The service provider will use this data on the biometric devices that will be used.

iv. For **NON-AADHAR BASED** fingerprint verification or data collection during the exam.

v. Capturing of thumb/finger & photographs by the Biometric Machines shall not be stopped on any ground and data capturing / identification work must be completed during the stipulated time period of the examination.

vi. One hand held machine should be installed/ used for every 80 Candidates. i.e. for 312 candidates four machines to be installed/used.

vii. Sufficient number of portable equipment and trained manpower shall be utilized during the verification process such that the entire operation of biometric registration gets completed within the specified time-frame.

viii. The bidder must verify identity of the candidates from the captured data taken during the examination with each and every candidates present in the examination centre.

ix. The bidder will have to ensure that the Biometric Machines must be functional and has captured thumb/finger & photographs of each and every candidate who will appear in the examination at each centre.

x. If the examination is conducted in two shifts in a day at a centre, the biometric should be done separately in all shifts during the duration of examination.

xi. The bidder has to submit work completion certificate along with the centre details in the form as required by the Secretary BSEH.

xii. The Bidder has to show on-line attendance in head-office centre-wise, present & absent & grand total of all centers.

xiii. After the completion of capturing thumb/finger impression, capturing Bar/QR code and photographs of the candidates from each and every examination centers across the districts of Haryana, the bidder will hand-over the entire captured data double copy in 02 hard drive in a sealed manner with super scribing exam name on the within 4 (four) days along with report and forwarding letter duly signed by the bidder to the Secretary, Board of School Education Haryana, Bhiwani.

xiv. The bidder must verify identity of the candidates from the captured data taken during the examination at the time of verification process as schedule fixed by Board, with each and every Candidate's who gets present in the verification process. Candidate absent during verification process will be called later at Board's Head quarter. The company will depute required manpower / machines for biometric verification as schedule fixed by Board without an extra payment.

. **Technical requirement of Biometric Authenticating Agency:**

(i) The agency should be capable of deploying at least 2000 biometric machines capable to capture thumb impression and photographs and sufficient trained manpower.
(ii) The machine should have capability of capturing and authenticating finger print both in offline and online mode.
(iii) The machine should have an integrated camera to take the photographs of the candidates. The quality of integrated camera should be of High Resolution and Camera should not be less than 5 megapixels.
(iv) The machine should have battery backup of at least 10 hours of continuous working.
(v) It should not be a laptop based solution. Machine should be portable.
(vi) Machine should be STQC Certified.
(vii) The machines should be GSM at least 4G/5G enabled.
(viii) Agency should have Sub-AUA or AUA or ASA license from the concerned regulatory authority (UIDAI).
(ix) The Bidder should keep in mind that no candidate should get left during the process.

Documents:

(i) Documentary evidence in support of bid details must be duly certified by authorized signatory. The required completion certificate of above mentioned eligibility criteria must be enclosed.
(ii) Copy of registered partnership deed in case the firm is in partnership/ copy of shop establishment certificate in case of proprietorship and memorandum of articles in case the firm is private limited / public limited company along with copy of registration.
(iii) The bidder has to undertake that the firm/individual state has not been blacklisted from participation in tender anywhere in Central/state govt. Depts./Central Govt. PSUs /Consumer Society approved by Central Government on Rs.100/- Non Judicial Stamp Paper
(iv) PAN Card, Bank Account No.& a copy of registration of TAN/GST
(v) Agency should have Sub-AUA or AUA or ASA license.
(vi) Copy of the machine is STQC certified.

E. TERMS AND CONDITIONS

1. The technical bid shall contain the documents specified or claimed by the bidder fulfilling the eligibility and should be signed by the bidders failing which the bid will be summarily rejected.
2. The rates so quoted should be exclusive of all taxes and applicable taxes from time to time.
3. The examination centers are all over Haryana. The Board may add/remove city of examination which will be informed to bidder well in time.
4. The Board reserves the right to restrict and deny the entry to any staff member of the bidder, if it deem fit to Board..
5. The bidder will ensure that the staff engaged are disciplined and maintain full decorum of the office.
6. The work will be allotted to the firm for one year in first instance and extendable for further two year depending on performance of the firm. The extendable period can be relaxed in case if there is any natural disaster (Earthquake, flood, pandemic etc.)
7. The successful bidder shall make arrangement for check-up of the Non Aadhar based biometric machines at his own cost and shall keep all the machines in perfect working condition at all time, so as to ensure smooth running of work. In case of failure of any of the Non Aadhar based Biometric machines, the bidder shall have to make alternative arrangement immediately so that the work does not suffer.
8. The machine should have battery backup of at least ten hours of continuous working.
9. Continuance of the contract and payment of the work done shall be subject to satisfactory performance and fulfilling of all the terms and conditions of the contract duly certified by concerned officer/ in-charge. The contract can be cancelled at any time without assigning any reason for the same. The decision of the Chairman, BSEH in this regard shall be final and binding.
10. Time is the essence of the contract and the bidder shall adhere to the time schedule as prescribed by the BSEH for execution of the work.
11. If it is found at any time that the capturing and verification of the thumb impression & photographs of the candidates has not been done in accordance with the agreed terms and conditions, the BSEH shall be entitled to withhold all payment of the bidder and forfeit the performance security.
12. The staff of the Board will carry out random checking of the work being done by the bidder and in the event, the bidder is not executing or completing the work of Installation of Non Aadhar based biometric machines for capturing & verifying thumb impression & photographs of the candidates as per schedule and quality decided, the Board may impose a penalty. The penalty may be imposed for faulty Non Aadhar based biometric machines/ inaccurate verification of thumb impressions of the candidates/ faulty operation of the Non Aadhar based biometric machines/erroneous transmission of the captured data. The bidder will ensure confidentially of the data captured and undertaking should be given by the agency.
13. The bidder will ensure that the space provided to it by the BSEH is not misused in any manner.

14. An appropriate agreement (Rs.100 stamp paper) will be executed by the successful bidder with the Board, on the agreed terms and conditions. The Board will deal with the successful bidder directly and no sub-contract /agent/consultant etc. should not be allowed.
15. The Board, in its discretion, reserves the right to reject or accept any bid without assigning any reason thereof.
16. The bidder shall not be allowed to take away any data either in the shape of hard copy or soft copy and the work is to be carried out in the designated exam centre's.
17. If work gets stopped due to fault of the bidder, then penalty shall be levied for such stoppage at such rate as given in penalty clause.
18. The company must have an ISO 9001-2015 or ISO 27001-2013 certification as applicable (Copy of valid certificate must be enclosed).
19. The service provider is advised to visit all the centers well in advance of the examination date to get acquainted with the available facilities at the center.
20. The Bidder's annual turnover in last three financial years should be **1.5 Crores** (Supported by Financial Statements, Balance Sheets duly certified by the Chartered Accountant) etc. i.e., (2023-24, 2024-25 & 2025-2026)
21. Bidder must have executed at least one order from the Government Organization/ PSU/Central/state Government for the provision of BIOMETRIC Non Aadhar Authentication & photographs and verification for Government Organizations for at least 1,00,000 candidates. Work order and successful completion certificate need to be provided.
22. Agency should have Sub-AUA/ AUA/ ASA License.
23. The bidder should not have been debarred/ blacklisted by any organization/ Board/Council/ University/ and any other Government/ Government Undertaking Organization in last five years.
24. Live panel to be installed in head office to view status of live attendance.
25. If the examination is postponed for any reason, then in such situation if the information is given within 48 hours from the beginning of the examination then 20% of total awarded contract value will be paid. If notice is given before 48 hours no payment will be made.
26. If there will be penalty/deductions are 30% or more out of total amount then successful/satisfactory work certificate will not be issued.
27. All disputes or differences arising between the parties out of or relating to meaning and operation of effect of the contract or breach thereof shall be settled by arbitration in accordance with the rules and regulation of arbitrator. The sole arbitrator shall be appointed on mutual concurrence of both parties. However, it is the discretion of the Chairman to accept or not decision of the Arbitrator. The Courts at Bhiwani only will have the legal jurisdiction in case of any dispute.
28. In respect of any matter not specifically provided for or covered under the provisions of this Bid, the Chairman of the Board shall be the competent Authority to take an appropriate decision .The decision of the Chairman of the Board in such matters, at any stage, shall be final, conclusive and binding upon all bidders, contractors and other concerned parties in all respects.

29. Attach affidavit for blacklisted/debarred/no legal cases on Rs.100/- non judicial stamp paper duly notarised. Language of the affidavit as mentioned below:-

"I----------do hereby declare that our firm/Director/MD/partner are not blacklisted, debarred or prohibited by Government of India/Government of Haryana or any other state Government /UnionTerritory/any other Board/University, Court & any other Authority etc. and no legal cases, criminal or civil or enquiries are pending or registered against the firm/ any Director/MD/Partner."

F. NEGOTIATION

Negotiation will be done as per Govt. Instructions.

G. PENALTY CLAUSE

1. If at any stage it has been found that any of the data (thumb impressions or photo) of any of the candidate is missed/ not captured/ not readable/not clear, it shall be treated as error. For such error, the actual payment payable per candidates shall not be paid and an amount equivalent to the actual payment shall be deducted as penalty.
2. If more than 10% of the candidates (Present per Centre) biometric thumb/finger impressions/photographs, identification at exam centre not done. The actual payment payable per exam centre per shift shall not be paid and an amount equivalent to two times the actual payment shall be deducted as penalty.
3. In case if the Board is of the view that the work has not been satisfactorily and professionally performed by the bidder, the Board in addition to forfeiture of performance security shall be entitled to terminate the agreement without giving any notice.
4. If a dispute arises out of or in connection with this contract, decision of the Board Chairman shall be final and binding. All disputes in this connection will settled in jurisdiction of Bhiwani court.
5. The Board also reserves the right to cancel/modify / relax any of the terms & conditions of the tender by declaring / publishing such amendments in a manner that all prospective vendors / parties to be kept informed about it.

H. PAYMENT CALUSE

a) No advance payment shall be made under any circumstances to the successful bidder.
b) Rate quoted by the bidder shall be inclusive of all incidental cost of service provider including transportation, handling, and installation.
c) No extra costs shall be paid by Secretary, BSEH, Bhiwani on any additional account to the successful bidder.
d) The payment shall be in Indian Rupees and shall be paid only as per following terms of payment:

i) The payment of 50% of the total charges shall be paid based on the certification for proper working of Biometric machines by nominated official/observer of Controller of examination at the examination centre and will be paid within 40 days of receipt of such certificate, along with Invoice complete in all respects.

ii) Balance 50% after result will be paid within 40 days of receipt of "no adverse report" from the end client with respect to non-occurrence of malpractices or incident of malfunctioning or non-functioning of biometric machines.

e) The payment will be paid usually within receipt of such certificate, along with all data in centre-wise within two backups on separately Hard Disks after satisfactory report by the branch.

f) Performance security needs to be submitted by successful bidder before signing of agreement between Board and successful bidder.

g) All payment shall be subject to deduction of applicable TDS.

I. BID OPENING PROCESS

1. Technical bids of only those bidders, whose tender fee and EMD instruments are found to be in order, will be opened on the date and time of opening of technical bid in the presence of the representatives of the bidders who chose to remain present at Board Office.

2. The financial bids of only those bidders short listed from the technical bids will be opened in the presence of their representatives on a specified date and time, to be intimated to the eligible bidders.

3. Financial bid will be opened only for those who will be technically qualified with live Demo.

4. No enquiry shall be made by the bidder(s) during the course of evaluation of the tender, after opening of bid whether technical and financial, till final decision in this regard conveyed to the successful bidder(s). However, committee of the Board or office can make any enquiry / seek clarification from the bidder, which the bidders must furnish within the stipulated time or else the bid would be evaluated on the basis of papers/ documents submitted by the bidder. No separate representation would be entertained in this regard by the Board.

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI

E- tender NOTICE NO. 02/S.E.C./BSEH/HTET EXAMINATION-2026

Detail of Tender Fee and Earnest Money Deposit (Scanned Copy Attached)

Note: Following must be attached with technical bid

1. Copy of PAN Card and GST of the Firm.
2. Copy of Audited Balance sheet of 2023-24, 2024-25 and 2025-26
3. Document of contract executed for capturing attendance and verifying thumb impressions in Central /State Government Offices/Council/PSUs/ Autonomous organizations of Government.
4. All documents to support technical eligibility must be enclosed duly certified by Authorized signatory.
5. The Sample of Non Aadhar based biometric machines will be shown/demonstration will be given as and when required by the Board.
6. Sub-Aua /AUA/ASA License copy to be Enclosed
7. Any other certificate as per technical requirement mentioned above.
8. The Machine is being STQC certified. Copy enclosed.

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI

E- tender NOTICE NO. 02/S.E.C./BSEH/HTET EXAMINATION-2026

Technical Bid Performa /check list ANNEXURE–I

IMPORTANT: CHECK LIST MUST BE FILLED BY BIDDER WITH PAGE NUMBER.

Name of company	
Year of Establishment	
Address	
Phone with STD code	
Mobile	
Email id	

Following documents must be attached with technical Bid

Document Name	Page No.
Tender & EMD fee receipt	
Pan card	
GST registration	
ISO 9001-2015 OR 27001-2013 Certification as applicable.	
Annual turnover in last 3 financial years should be 1.5 Crores (Supported by Financial statements, Balance Sheet duly certified by the Chartered Accountant), etc. i.e., (2023-24, 2024-25 and 2025-26)	
Bidder should *have at least three years experience* of Installation **Aadhar & Non Aadhar Based** Biometric IDENTIFICATION OR for capturing thumb impression, capturing QR Code and Photographs of the candidates/people and Identity verification during past 3 years i.e. 2023-24, 2024- 25 & 2025-26. Bidder must furnish declaration on his Letter Head regarding this. In addition bidder must submit one satisfactory work completion certificate issued by any Central/ State Government Departments /PSU/University/ Education Board during past 3 years i.e. 2023-24, 2024-25 & 2025-26. The tenderers shall be required to give a demo of their equipment/activity at the time of opening of technical bid and only successful bidders will qualify for financial bid opening.	
Registered under the Indian Companies Act, 1956 / 2013. The Partnership Act 1932 and must possess valid Trade License & Registration Certificate of Professional Tax.	
Attach Affidavit for Blacklisted/debarred/no legal cases on Rs. 100/- non judicial stamp paper duly notarised	

- **The sample of biometric machines will be shown/demonstration will be given at the time of technical bid opening meeting and as and when required by Board.**

Bank Account No. - _____

Bank Name -_____

Branch Name- - _____

*IFSC Code-*_____

Beneficiary Name/Company Name --_____

Certified that all the terms and conditions of this TENDER, in view of scope of work, are accepted by us.

Dated ……

Signature of the Owner with rubber seal of the firm

ANNEXURE – II

FINANCIAL BID

Certified that after going through the above terms & conditions with scope of work (Section-D) attached, I/We submit our rates. **Prices should be quoted in Indian Rupees (INR) and indicated both in figures and words. Figures in words will prevail.**

Sr.No.	Item Description	Rate Per Candidate (in figure)	Rate Per Candidate (in words)
			INR only
1.	Installation of Non Aadhar Based Biometric Machines with Manpower for capturing & verifying thumb impression, capturing Bar/QR Code and Photograph of candidate at locations at the day of examination per present candidate per shift. across Haryana on turnkey basic		
2.	Installation of Non Aadhar Biometric Machines with Manpower on turnkey basis for capturing thumb impression, capturing Bar/QR code and photographs of the candidates at each room of the centre at the day of examination per present candidate per shift.		
3.	Installation of biometric machines with Manpower on turnkey basis for verification of thumb impression and photograph of the selected candidates at District/Tehsil level at present candidates as per schedule fixed by Board.		

Note: -

1. **The rates so quoted should be exclusive of all taxes and applicable taxes from time to time.**
2. **GST will be applicable as per Central/State Govt. rules and regulations.**
3. **Total candidates will be counted as per appeared in the exam. Payment shall be made by the Board to the firm/agency on the basis of the total no. of candidates present for the exam of the work concerned.**

Signature of the Bidder with Company Seal

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI

ANNEXURE – III

(To be submitted on Bidder's letter head)

date_____

To

Secretary,
Board of School Education Haryana,
Hansi Road, Bhiwani-127021.

Ref: Tender Notice No. _____ dated- _____

Sir,

This is with reference to above mentioned tender for Installation of Non Aadhar based biometric machines for capturing & verifying thumb impression capturing bar code/QR code and Photographs of candidates during examination of all candidates and verify the same of qualified candidates after examination. We hereby submit our proposal along with the necessary documents and we hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government /PSU in the country of India.

I/We _____do hereby declare that our firm/Any Director/MD/partner are not blacklisted, debarred or prohibited by Government of India / Government of Haryana or any other state Government/ Union Territory / any other Board / university Authority during last five years. I also declare that no cases, criminal or civil, or enquiries are pending or registered against the firm/Any Director/MD/partner.

I/We, hereby certify that none of my relative(s) as defined in the Tender/Bid document is employed in BSEH, Bhiwani. In case at any stage, it is found that the information given by me is false/ Incorrect, BOARD shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

Further, I/we agree to abide by all the terms and conditions as mentioned in the tender documents. I/We have also noted that the Board reserves the right to consider / reject any or all bids without assigning any reason thereof.

Date:
Authorized Signatory:
Name:
Designation:
Place:
Contact No:
Email:

Company Seal and Signature
