



**Board of School Education Haryana,  
Bhiwani**

**E-TENDER OF EMPANALMENT OF VENDORS for Frisking with Metal Detector**

**For**

**Haryana Teacher Eligibility Test-2022 & other Exams**

To  
Secretary,  
Board of School Education Haryana,  
Bhiwani - 127021  
(Ph.: 01664- 243336 FAX : 01664- 241611)

Signature of bidder with Seal, Stamp and Address



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

### DOCUMENT CONTROL SHEET

1.	Name of Organization	Board of School Education Haryana, Bhiwani
2.	Scope of work	Providing Services for Frisking with Metal Detector for Haryana Teacher Eligibility Test-2022 & other exams.
3.	Tender Type	Open
4.	Tender category	Services
5.	Tender document download Start Date	19-09-2022
6.	Pre-Bid Meeting	----
7.	Tender document download End Date	03-10-2022
8.	Bid validity	One year beyond the closing date of tender
9.	Tender fee (non-refundable and non-adjustable)	Rs.2,000/- to be deposit online
10.	Earnest money deposit (EMD)	Rs.1,00,000/- to be deposit online
11.	Last date and time for submission of Bids	03-10-2022, 05:00 PM
12.	Date and time of opening of technical bids	04-10-2022, 10:00 AM
13.	Tender should be addressed to	Secretary, Board of School Education Haryana, Bhiwani
14.	Address for communication	Assistant Secretary, (Conduct Branch) Board of School Education Haryana, Bhiwani Mobile No. 9467169705
15.	Period of completion of work	As per Terms & Conditions of tender & Award letter.
16.	Validity of contract/rates	Upto 1 year from date of award & can be extended for further Two years on satisfactory performance on same terms & conditions.



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

### CONTENT

Annexure	Description of Section	Page No.
I	Instructions to Bidders	5
II	Terms & Conditions on the basis of which order will be placed.	6-7
III	Negotiations, Penalty Clause & Payment Clause	8
IV	Specification of Metal Detector and requirement schedule	9
V	Eligibility Criteria (Pre-Qualification Criteria)	10
VI	Tender form (Technical Bid)	11-12
VII	Tender form (Financial Bid)	13
VIII	Tender Acceptance Agreement	14
IX	Self Declaration Form	15
X	Check List	16



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

### **NOTICE INVITING E-TENDER**

On behalf of Board of School Education Haryana, Secretary of the Board of School Education Haryana Bhiwani invites e-tenders under two bid systems from the reputed Firms /Companies/Agencies/Societies having adequate infrastructure and Experience of handling the works of **Frisking with Metal Detector for Haryana Teacher Eligibility Test-2022 & other Exams. The number of centers will be approximately 400.** The Tender Document is available only at the Board's Website [www.bseh.org.in](http://www.bseh.org.in) and [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in) and can be downloaded from the Board website for viewing from 19-09-2022 and last date for submission of bid documents is 03-10-2022. Any amendment /correction in the Tender Document will be done by the Board Authority through [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in). Prospective bidders are requested to regularly visit/check the Board's Website. The cost of bid document is Rs. 2000/- and Rs. 1,00,000/- EMD is to be deposited online RTGS (Real Time Gross Settlement) and the proof of deposited slip should be enclosed/upload with the tender document. Completely filled-up Bid Document must be submitted only online to Secretary, Board of School Education Haryana, Bhiwani through [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in). The Technical Bids shall be opened on 04-10-2022 at 10:00 AM by the committee authorized by the Secretary for this purpose in the Board's Committee Room in the presence of the bidder who wish to remain present. The Financial Bids for the bidder whose Technical Bids found complete and confirm the eligibility criteria, shall be opened on 04-10-2022 at 03:00 PM. No tender by Fax/E-mail will be entertained. Conditional tender will not be accepted. Incomplete bids shall be summarily rejected. The competent authority of the Board reserves the right to accept or to reject any or all bids without assigning any reason.

Sd/-  
**SECRETARY**



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

Annexure-I

### INSTRUCTIONS TO BIDDERS

Board is desirous of Frisking with metal detector to be used at **Haryana Teacher Eligibility Test-2022 & other** examination centre's located in Haryana.

Sr. No.	Name of the Item	Name of Examination	Date of Examination
01	Frisking with Metal Detector	Haryana Teacher Eligibility Test-2022 & other exams	

2. The terms and conditions duly signed by the Tenderer should accompany the specific Tender form.
3. Earnest money deposit (EMD) of Rs. 1,00,000/- only (Rupees One Lakh Only) is to be deposit online.
4. The validity of the bid and rates shall be for One Year from the date of opening of financial bids.
5. Technical Bid shall be evaluated by a Committee constituted for the purpose. The technically qualified bidder shall be considered for opening of their Financial Bids.
6. Conditional Bid or bid making counter offer shall not be accepted and will be summarily rejected.
7. Canvassing for the tender in any form is strictly prohibited and shall lead to summarily rejection of the tender.
8. **Validity of this tender will be for one year.**
9. Tender can be extended for further two years on satisfactory performance on same terms & conditions.
10. Performance security needs to be submitted by successful bidder before signing of agreement between Board and successful bidder.



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

Annexure-II

### TERMS AND CONDITIONS

1. The service provider should have adequate infrastructure for providing services for metal detector and manpower to be made available in Haryana .
2. The service provider shall be responsible to take all clearances, certificates, licenses and should comply with all statutory obligations required for undertaking/providing services.
3. Agency shall maintain strict secrecy and confidentiality and will not divulge any information relating to assignment or examination to any third party, person, individual or body corporate.
4. The validity of the Bid shall be for one year from the date of opening of Financial Bid. However, the Chairman, BSEH in exceptional case may extend the validity period of Bid and that shall be binding on the Bidders.
5. Any discrepancy or failure to comply with requirement of BSEH, in the assignment, will be the sole responsibility of the agency and any lapse shall lead to forfeiture of performance security and penal/legal action against the agency, beside appropriate compensation towards loss incurred by BSEH.
6. BSEH will not be responsible for any damages.
7. The agency shall be informed in advance for exam centers. The list of examination centers will be shared at appropriate time. In each centre number of candidates will be 310 and exam will be conducted in 02 days.
8. The successful service provider shall have to enter into an agreement in the prescribed form on a non-judicial Stamp Paper of Rs. 100/- along with Performance Security equal to 10% of the work order value within 10 working days from the date of placement of the order and in case of failure to do so, the Chairman of the Board shall have right to cancel the order and forfeit the Earnest Money.
9. The Performance Security shall be 10% of the total contract value in favour of "The Secretary, BSEH" and shall be in the form of DD / through RTGS and shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations including warranty obligations. EMD will be adjusted against performance security.
10. No advance payment shall be made to the agency, however, whole payment shall be released, after satisfactory completion report from the centre's.
11. In case of default on any terms specified and/or in the event of non-fulfillment of the contract or otherwise, the performance security shall be forfeited.
12. Canvassing in any form shall be a disqualification and the Board reserves the right to reject the tender of such party/parties straight away without assigning any reasons.
13. The rates shall be inclusive of all charges, levies and other indirect/incidental charges such as cartage/transportation/labour charges incurred by the supplier for successful delivery of services at centers.
14. The Chairman, BSEH shall have the right to accept any tender in whole or part or reject it entirely without assigning any reason.
15. TDS applicable shall be deducted on all the bills.

16. In case of any dispute, the legal jurisdiction shall be of Bhiwani Court exclusively.
17. In case of any dispute arising under this contract, the same shall be referred to the sole arbitration of Chairman, BSEH or any person nominated by him in this regard. The award made by the Arbitrator shall be final and binding on both the parties.
18. The service provider is advised to visit all the centres well in advance of the examination date to get acquainted with the available facilities at the centre.
19. Separate frisking for female candidates; only female staff will frisk the female candidates with installing frisking enclosures.
20. The Metal Detector provided for Frisking should be able to detect any prohibited metallic ornaments/electronic devices at examination centre's on the day of examination except (pen & admit card).
21. Every centre requires minimum one frisking enclosure and two females and two male staff with Two metal detectors only and one Flex display 6×3 with Instructions.
22. If the examination is postponed for any reason, then such situation if the information is given within 48 hours from the beginning of the examination then 10% amount will be paid. If notice is given before 48 hours no payment will be made.
23. Due to examination being very important, keeping in mind the quality of the firm in order to maintain its eligibility, sanctity and confidentiality, work can be allotted to any firm by the board authority.

#### **ACCEPTANCE OF THE TENDERER**

The terms and conditions enumerated in this form from clause 01 to 23 have been read and understood by me/us and are acceptable to me/us.

Signature of the Tenderer  
Seal with complete address

\_\_\_\_\_

**Mobile:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

Annexure-III

### **NEGOTIATION**

Negotiation will be done as per State Govt. instructions.

### **Penalty Clause**

1. Any discrepancy or failure to comply with requirement of BSEH, in the assignment, will be the sole responsibility of the agency and any lapse shall lead to forfeiture of performance security and penal/legal action against the agency.
2. Rs. 1000/- will be deducted per centre per shift if enclosure/Flex display as mentioned in terms & conditions is found missing.
3. Required staff and metal detectors are not available at the centre then penalty of @ Rs. 2500/- per centre per shift will be imposed and original payment of that centre will not be paid.
4. If agreement and performance security is not deposited by successful bidder in scheduled time then penalty @ Rs. 1000/- per day will be imposed.

### **PAYMENT CLAUSE**

- a) No advance payment shall be made under any circumstances to the successful bidder.
- b) The payment shall be in Indian Rupees and shall be paid only as per term & condition of payment.
- c) 60% payment will be made within 45 days after submission of required bills/performs and other documents desired by the Board.
- d) The remaining payment will be made after declaration of result.
- e) All Payment shall be subject to deduction of applicable TDS.
- f) GST will be paid extra as applicable.





# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

Annexure - IV

### Specification of Metal Detector and requirement schedule

S.No.	Specifications	Description
01	Dimensions	Length : Maximum 500 mm Probe width : Maximum 120 mm Probe width : Body maximum 65 mm
02	Weight	Maximum 500 gms (with battery)
03	Power source	Up to 40 hours backup with low power consumption
04	Indications	Single LED based audio and visual multiple indications for: 1. Switch on 2. Metal detection 3. Low battery indication/low power consumption
	Vibration	On Metal detection
05	Operation	All weather Single push button operation
06	Construction	Should be rugged and impact resistance ABS moulded casing water resistant
07	Sensitivity	Should detect 0.1 gram or 2 mm size ferrous and non-ferrous metals
08	Detection	High sensitivity, Simple and convenient to use, no adjustment is required and should be able to accurately detect ferrous and non-ferrous metals including electric/photoic/camera/electronic devices/gadgets upto 2 mm
09	Tuning	Automatic to ensure equal result on wide range of metals and alloys
10	Safety	The detectors should be safe for people with pacemakers and should not affect magnetic recording media.
11	Miscellaneous	User's Hand book along with the equipment



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

Annexure-V

### ELIGIBILITY CRITERIA

- I. The Bidder must have at least **02 years of experience** in the field of Frisking to the Govt. Organizations/reputed private organization. (Self Certificate attached)
- II. The Bidder's turnover in last three financial years shall be on an average one Crore Rupees (Supported by Financial statements, Balance Sheet duly certified by the Chartered Accountant), etc i.e. (2019-20, 2020-21 and 2021-22). The bids with annual turnover less than prescribed limit will not be considered for evaluation process and would be rejected without assigning any reason.
- III. The Bidder must have at least executed one supply order of frisking with Metal Detector to Govt. organization/reputed private organization during last three years. (Attached copies of one work orders & completion certificate).



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

Annexure - VI

### TENDER FORM

#### Technical Bid

#### TENDER FORM FOR Frisking with Metal Detector

(NOTE: Tenderer must read the enclosed Terms and Conditions before filling up the particulars in this form.)

#### 1. PARTICULARS OF TENDERER:

I	Name	
II	Registration No. and Year of Registration of the firm (with Documentary proof).	
III	Office Address and Tel No.	
IV	Legal status of the firm	
V	Name of the Proprietor/Partners/Director	
VI	GST No.	
VII	PAN No.	
VIII	Detail of Work Completion	

#### 2. FINANCIAL:

##### Annual Turn over (During last 03 financial year)

(Attach duly audited statements of balance sheets, Trading A/c, Profit & Loss A/c)

S.No.	Financial Year	Annual Turnover (In lakhs (Rs.))
01	2019-20	
02	2020-21	
03	2021-22	

#### 3. Particulars of Earnest Money:

i	Amount (in Rs.)	
---	-----------------	--

#### 4. Particulars of Tender Fee:

i	Amount (in Rs.)	
---	-----------------	--

The Terms and Conditions of the Tender have been read and understood and are acceptable to me/us.

Signature of the  
Tenderer \_\_\_\_\_  
with Official Seal and Complete  
Address

Telephone/Mobile No. \_\_\_\_\_

Date: \_\_\_\_\_

**Important Notes:**

**The Tender Form for Technical Bid should contain –**

- a. Earnest money.
- b. Photocopy of Work Orders, Completion Certificates etc. as desired in Technical Bid duly certified by the Tenderer with seal on it.
- c. The specified Annual Turn Over in the Tender Notice for each financial year should be on sale/services/hiring only.



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

Annexure-VII

### Financial Bid

The Financial Bid should be submitted as per the following format:

### Financial Bid

1. Prices should be quoted in Indian Rupees (INR) and indicated both in figures and words. Figures in words will prevail.

Sr.No.	Item Description	Rates of Per Centre Per Shift	Rates of Per Centre Per Day
1.	Frisking with Metal detector as per technical specification at Annexure-II & IV .	In figure:-  In words:-	In figure:-  In words:-

#### Note: -

1. Rate Should be quoted as exclusive of GST.
2. GST will be applicable as per Central/State Govt. rules and regulations.
3. Rates of L-1 will be decided (per centre per shift+per centre per day).

GST No. \_\_\_\_\_/PAN No. \_\_\_\_\_ Date: \_\_\_\_\_

Signature of the  
Tenderer \_\_\_\_\_

Address/ Rubber  
stamp \_\_\_\_\_

Telephone/Mobile  
No. \_\_\_\_\_

**E-Tender Acceptance Agreement****(To be submitted on Rs. 100/- Stamp Paper)**

This agreement entered into on the dated..... effective for (Haryana Teacher Eligibility Test-2022 & other exams) between the Board of School Education Haryana, Bhiwani (here in after called "B.S.E.H." and this expression shall include its successors and assignees) through its Secretary of the one part and M/S ..... registered under shops and establishment Act on the other part. Whereas B.S.E.H. is desirous of providing the Frisking with Metal Detector service during exam, as per the scope of work and has accepted the BID of a company which has agreed to undertake the said jobs, on the term and conditions contained in the relevant BID document and thus the rate of quoted in financial BID.

This agreement witnesses as follows-

1. In this agreement words and expression shall have the same meanings as one respectively assigned to them in the terms and condition on the contract of BID document.
2. All the pages of the BID document shall be deemed to form and be read and construed as part of this agreement.
3. The obligation of B.S.E.H. and the company separately are to be completely taken care of.
4. Terms and conditions sent with the tender and accepted by the company will form a part of this agreement in addition to other conditions of agreement.
5. The rates quoted for various works by the company as listed in the financial BID document and accepted by B.S.E.H. are as attached. The approved rates for various works should be signed by the company with this contract.
6. Schedule of payments shall be made on the basis of actual amount and quality of works done as per the terms and conditions of Bid documents.
7. E.M.D. performance securities etc. are to be submitted by the company and to be treated/disposed by B.S.E.H. appropriately as per Bid document.
8. The company shall be solely responsible for the payment of all taxes and duties etc. However Income Tax will be deducted at source by the B.S.E.H. as per the provision of Income Tax Act/Rules in force.
9. All disputes, difference and claims arising of pursuant to or touching the contract shall be referred to the sole Arbitrator, Chairman, Board of School Education Haryana, Bhiwani or any person nominated by him.
10. In all matters and disputes arising there under the appropriate Courts at Bhiwani shall have exclusive jurisdictions to entertain and try them.

Witness.....

Party.....

1. Signature
  2. Name
  3. Designation
- (For and behalf of B.S.E.H.)

1. Signature
  2. Name
  3. Designation
- (For and behalf of B.S.E.H.)

1. Signature
  2. Name
  3. Designation
- (For and behalf of B.S.E.H.)

Seal of the Authority

1. Signature
  2. Name
  3. Designation
- (For and behalf of B.S.E.H.)

Seal of the Authority

**FORWARDING LETTER (SELF DECLARATION FORM)**

(To be submitted on Bidder's letter head)

Date \_\_\_\_\_

To

Secretary,  
Board of School Education Haryana,  
Hansi Road, Bhiwani-127021.

**Ref:** Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_

Sir,

This is with reference to above mentioned tender for Frisking with Metal Detector in examination centres. We hereby submit our proposal along with the necessary documents and we hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government /PSU in India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender documents. We have also noted that the Board reserves the right to consider / reject any or all bids without assigning any reason thereof.

Date:

Authorized Signatory:

Name:

Designation:

Place:

Contact No:

Email:

**Company Seal and Signature**



# हरियाणा विद्यालय शिक्षा बोर्ड

## Board of School Education Haryana

(Established Under Haryana Board of School Education Act, 1969)  
(ISO 9001 : 2015 - Certified Organization)

### Check List of the E-Tender Documents for Haryana Teacher Eligibility Test-2022 & Other Exams

Sr.No	Particulars	Page	Remarks
1.	E-Tender documents Fee Rs. 2000/-		
2.	Earnest money Rs. 1,00,000/-		
3.	Firm Registration Certificate		
4.	Copy of PAN Card		
5.	Copy of GST No.		
6.	Undertaking Non Black List		
7.	Turnover One Crore average of last Three Financial years i.e 2019-20, 2020-21 & 2021-2022. Verified by the chartered accountant.		
8.	Work completion Certificate		
9.	Bidder should have at least last two years experience of Frisking. Bidder must furnish declaration on his letter head regarding this.		