

हरियाणा विद्यालय शिक्षा बोर्ड, भिवानी Board of School Education Haryana, Bhiwani

(Established Under Haryana Board of School Education Act, 1969) (ISO 9001 : 2015 - Certified Organization)



Monthly Allocation of Syllabus

Skill Subject Name	Travel & Tourism
Class	9 th

Month	No. of Working Days	Title	No. of Teaching Periods	No. of Revision Periods
JULY	23	Unit :- 1 Introduction to Tourism and Hospitality	46	12
		Employability Skill Unit 1 Communication Skill		
AUGUST	21	Unit 2 :- Classification of Catering Industry Employability Skill Unit 1 Communication Skill	42	10
SEPTEMBER	24	Unit 3:- Preparation for Food and Beverage Service Operation Employability Skill Unit 2 Self Management Skill	48	12
OCTOBER	21	Unit 3:- Preparation for Food and Beverage Service Operation Employability Skill Unit 2 Self Management Skill	42	10
NOVEMBER	24	Unit 4 Food and Beverage Service Operation Employability Skill Unit 3 ICT Skill	48	12
DECEMBER	20	Unit 4 Food and Beverage Service Operation Employability Skill Unit 3 ICT Skill	40	10
JANUARY	14	Unit 5:- After Dining Activities Employability Skill Unit 4 Entrepreneurship Skill	28	07
FEBRUARY	21	Unit 6:- Communication With Customers and Colleagues Employability Skill Unit 5:- Green Skill	42	22

"It is certified that this Monthly allocation Syllabus Design covers the whole syllabus"











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Monthly Allocation of Syllabus

Skill Subject Name	Travel & Tourism
Class	$10^{ m th}$

Month	No. of	Title	No. of	No. of
	Working		Teaching	Revision
	Days		Periods	Periods
JULY	23	Unit 1:- Enumerate and Customer – Centricity of	46	12
		Hospitality		
		Employability Skill Unit 1 Communication Skill		
AUGUST	21	Unit 2:- Etiquette and Hospitable Coduct	42	10
		Employability Skill Unit 2 Self Management Skills		
SEPTEMBER	24	Unit 3:- Gender and Age Sensitive Service Practices	48	12
		Employability Skill Unit 2 Self Management Skills		
OCTOBER	21	Unit 3:- Gender and Age Sensitive Service Practices	42	10
		Unit 4:- IPR of Organization and Customer		
		Employability Skill Unit 3 ICT Skills		
NOVEMBER	24	Unit 5:- Health and Hygiene	48	12
		Employability Skill Unit 4 Entrepreneurship Skill		
DECEMBER	20	Unit 5:- Health and Hygiene	40	10
		Unit 6:- Safety at workplace		
		Employability Skill Unit 4 Entrepreneurship Skill		
JANUARY	14	Unit 7:- Learn a Foreign Language or Local	28	07
		Language		
		Employability Skill Unit 5 Green Skill		
FEBRUARY	21	Revision all unit	42	22

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Monthly Allocation of Syllabus

Skill Subject Name	Travel & Tourism
Class	11 th

Month	No. of	Title	No. of	No. of
	Working		Teaching	Revision
	Days		Periods	Periods
JULY	23	Unit 1:- Introduction to the Tourism Industry	46	12
		Employability Skill Unit 1 Communication Skill		
AUGUST	21	Unit 1:- Introduction to the Tourism Industry	42	10
		Employability Skill Unit 1 Communication Skill		
SEPTEMBER	24	Unit 1:- Introduction to the Hospitality Industry	48	12
		Employability Skill Unit 2 Self Management Skill		
OCTOBER	21	Unit 1:- Introduction to the Hospitality Industry	42	10
		Employability Skill Unit 2 Self Management Skill		
NOVEMBER	24	Unit 3:- Customer Service	48	12
		Employability Skill Unit 3:- ICT Skill		
DECEMBER	20	Unit 3:- Customer Service	40	10
		Employability Skill Unit 4:- Entrepreneurship Skill		
JANUARY	14	Unit 3:- Customer Service	28	07
		Employability Skill Unit 5 Green Skill		
FEBRUARY	21	Unit-4 Prepare for Providing Customer Service	42	22

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Monthly Allocation of Syllabus

Skill Subject Name	Travel & Tourism
Class	12 th

Month	No. of	Title	No. of	No. of
	Working		Teaching	Revision
	Days		Periods	Periods
JULY	23	Unit 1:- Etiqutte and Hospitable Conduct	46	12
		Employability Skill Unit 1 Communication Skill		
AUGUST	21	Unit 1:- Etiqutte and Hospitable Conduct	42	10
		Employability Skill Unit 1 Communication Skill		
SEPTEMBER	24	Unit 2:- Gender and Age Sensitive Practices	48	12
		Employability Skill Unit 2 Self Management Skill		
OCTOBER	21	Unit 2:- Gender and Age Sensitive Practices	42	10
		Unit 3:- Health and Hygine		
		Employability Skill Unit :- ICT Skill		
NOVEMBER	24	Unit 3:- Health and Hygine	48	12
		Unit 4:- Safety at workplace		
		Employability Skill Unit 3:- ICT Skill		
DECEMBER	20	Unit 5:- Learn a Foreign Language or Local	40	10
		Language		
		Employability Skill Unit 4:- Entrepreneurship Skill		
JANUARY	14	Unit 5:- Learn a Foreign Language or Local	28	07
		Language		
		Unit 6 :- Customer Centric Services		
		Employability Skill Unit 5 Green Skill		
FEBRUARY	21	Unit 6:- Customer Centric Service	42	22

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