

CLASS - XII

SAMPLE QUESTION PAPER 2025-26

CLASS- XII

PUBLIC ADMINISTRATION

TIME: 3 HOURS

Maximum Marks: 80

General Instructions:

1. The question paper is divided into four sections.
2. There are 38 questions in all. All questions are compulsory.
3. Section A includes question No. 1-20. These are fill in the blanks type, MCQ type, One word answer type and reason assertion type questions. All questions carrying 1 mark.
4. Section B includes question No.21-29. These are very short answer type questions carrying 2 marks each. Answer to each question should not exceed 30 words. Internal choice will be given in any three questions.
5. Section C includes question No. 30-35. They are short answer type questions carrying 4 marks each. Answer to each question should not exceed 80 words. Internal choice will be given in any three questions.
6. Section D includes question No. 36-38. They are long answer type questions carrying 6 marks each. Answer to each question should not exceed 200 words each. Internal choice will be given in all three questions.

Section A

(Objective Type Questions)

Choose the correct option from the given four options of the following multiple choice type questions:

1- which state is an example of single executive.

1

- A) India**
- B) England**
- C) Switzerland**

D) Americ

2- The president is the head of the state-

1

A) Constitutional

B) Real

C) Both

D) None of these

3- Finance commission is appointed by.

1

A) chief minister

B) vice- President

C) president

D) prime minister

4- Which court is the highest appellate court in India?

1

A) District court

B) Administrative court

C) President

D) Supreme court

5- The word promotion is derived from the word premove of which language?

1

A) Latin

B) French

C) Greek

D) Sanskrit

6- From which country has the post of comptroller and auditor general been adopted in India?

1

A) France

B) India

C) Britain

D) Germany

7- Public corporation was firstly established in. 1

A) America

B) England

C) India

D) Pakistan

8- Who gave the idea of 4 P' as the basis of departmentation 1

A) M.P Sharma

B) Luther gulik

C) LD white

D) Marshal demok

9- Who prepares the budget in India? 1

A) legislative

B) executive

C) finance department

D) none of these

10- Where is the Police academy situated in India? 1

A) Delhi

B) Hyderabad

C) Nagpur

D) Mussoorie

11- Lack of following creates a feeling of frustration among the employees- 1

A) Motivation

B) Government intervention

C) Promotion

D) Communication

12- The literal meaning of department is? 1

- A) Government
- B) Council of ministers
- C) A part of the organization
- D) Commission

Answer each of the following questions in one or two words/sentences

13 In which house of the parliament is the budget first presented? 1

14 To whom does the controller and auditor general submit his report? 1

15 Write any one objective of public corporation? 1

Fill in the blanks

16- All India services is recruited by..... 1

17- In India a public corporation is established by..... 1

18- Recruitment from outside is called..... Recruitment. 1

Given below are two statements in which the first is shown as Assertion(A) and second as Reason (R). Read the statement carefully and choose correct option from the options (A), (B), (C), (D) given below...

19- Assertion (A) - Panchayati Raj system was given constitutional status by the 73rd amendment act. 1

Reason (R) – The Panchayati Raj system was first established in Rajasthan on 2 October 1959.

A) (A) is true, but (R) is false.

B) (R) is true, but (A) is false.

C) Both (A) and (R) are true and (R) is the correct explanation of (A).

D) Both (A) and (R) are true and (R) is not the correct explanation of (A).

20- Assertion (A) - The President appoints the Comptroller and Auditor general. 1

Reason (R) - The Comptroller and auditor general is appointed for 6 years.

A) (A) is true, but (R) is false.

B) (R) is true, but (A) is false.

C) Both (A) and (R) are true and (R) is the correct explanation of (A).

D) Both (A) and (R) are true and (R) is not the correct explanation of (A).

PART - B

Very short answer type questions

Q.21 Write two qualifications to become a judge of supreme court. 2

Q.22 Who appoints the comptroller and auditor general in India and for how long? 2

OR

What is the procedure for removal of comptroller and auditor general in India?

Q.23 Give any two importance of budget 2

Q.24 Give any two demerits of a public corporation. 2

Q.25 Write any two advantages of "pre-entry training". 2

Q.26 What do you mean by common law? 2

Q.27 Describe two demerits of Panchayati Raj. 2

OR

Describe any two measures to overcome the problem of Panchayati Raj system?

Q.28 Write the name of any two major corporations established in India. 2

Q.29 Write any two advantages of departmental organization based on objectives? 2

OR

What is meant by decentralized department?

PART - C

Short answer type questions

Q.30 Describe the executive powers of president. 4

OR

“The prime minister is the corner stone of the arch of the cabinet”. In this context describe the position of the prime minister.

Q31 Describe the role of the Supreme court. 4

Q32 Explain the utility of the Union Public Service Commission. 4

Q33 Write any four merits of external recruitment. 4

Q34 Describe any four problems of training. 4

OR

Suggest the measures to remove the flaws in Indian training system.

Q35 Write any four merits of *Promotion*. 4

OR

Write any four suggestions for the good promotion of Willobie.

PART – D

Essay type questions

Q36 Describe the functions of the cabinet. 6

OR

Describe the main features of the parliamentary system in India.

Q37 “Undoubted India is a federation in which the elements of Sovereignty have been divided between the center and the states”. In this context describe the federal elements or features of the Indian constitution. 6

OR

(i) Explain the unitary elements of Indian constitution.

(ii) "The Indian constitution is quasi federal." Discuss 3+3

Q38 Give suggestions to improve the working system of Panchayati Raj institutions. 6

OR

(i) Describe the objectives of Panchayati Raj.

(ii) Write the characteristics of department. 3+3

