

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI
(AN ISO 9001 : 2015 CERTIFIED ORGANIZATION)

Quotation Notice No. 829/EDP

Dated : 21-05-2020

Online Quotations are invited for online portal to file RTI application in the annexure-I, subject to the terms and conditions mentioned in Annexure-II Quotation must reach by e-mail (ratesbseh@gmail.com) of Board of School Education Haryana, Bhiwani in Computer Cell till dated **03-06-2020** up to 10 :00 am.

In case the quotationer does not implicitly follow all the instructions terms and conditions (as in Annexure-II) quotations may not be considered. Quotations will be opened on the same day at 12:30 pm by the authorized representatives who may wish to be present.

Secretary

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Sr. No.	Description of Application	Volume of data	Rates to be quoted exclusive all taxes by the quotationer in figure and words.
1	Portal to file RTI applications online		

(Space to be used by the Quotations the annexure-I) is to be used by the quotation for quoting the rate of the items both in figure and words. The same annexure is to be sent back to Board after filling up the rates)

It is certified that the instructions, terms and conditions of the Quotations Notice are acceptable and the rates of the items in Annexure-I quoted by me are correct.

1. Name of Quotationer_____
2. Name of Firm/Agency_____
3. Address of Firm/Agency_____
4. PAN No. _____GST No._____
5. Mobile No._____
6. Regn. No. of the Firm/Agency_____
7. Name of the Bank in which Quotationer has A/c_____
8. Name of the Branch of the Bank_____
9. A/c No. of the Quotationer_____
10. I.F.S.C. Code of the Bank Branch_____

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Details of Work:-

This is a portal to file RTI applications/first appeals online along with payment gateway. Payment can be made through internet banking its associate banks, debit/credit cards of Master /Visa and RuPay cards. Through this portal, RTI applications/first appeals can be filed by Indian Citizens for all Ministries/Departments and few other Public Authorities of Central Government. Creation of web portal for the Board to received RTI application and provide information through portal as per RTI act-2005 to the applicants.

This portal will cover the three below mentioned phase:-

Phase-I for applicant

- Registration of RTI application from the citizen.
- Submit details for getting information with attachments
- Online Payment
- Submit Application and get unique number
- User can track application.
- Status of application.

Phase-II for Board

- Received application in the box.
- Check application and get print out for further action
- Prepare demanded information as per act.
- Upload in portal and send to the concern.
- Overview of applications received date wise with fee details

Final Phase-III

- Received application in the box if user not satisfied with second phase.
- Check application and get print out for further action
- Prepare demanded information as per act.
- Upload in portal and send to the concern.

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1. The entire work is of a time bound nature and the firm/company will have to execute the work as per schedule given by the BSEH.
2. Payment norms of the BSEH shall be followed. Request for advance payment shall not be entertained in any case. Payment shall be released after satisfactory completion of work duly certified by the competent authority. If the work is found un-satisfactory then the Secretary Reserve the right to impose any penalty as he deems fit.
3. Rates quoted must be exclusive of all applicable taxes and other charges.
4. The BSEH reserves the right to reject any particulars or all Quotation/Firm without assigning any reasons whatsoever to anyone and failure of the Board to select the Quotationer/firm shall not result in any claim whatsoever against the Board.
5. A copy of self attested Sales Tax registered Certificate/Service Tax Registration No., VAT Registration No/PAN/GST no and Income Tax Acknowledgement. Company has never been black listed must be attached with Bid.
6. The Quotationer must have independently handled assignments of similar nature work in any Board any Govt. organization/universities. The quotationer must enclose at least one Completion Performance Certificate for the works executed.
7. The Quotationer should never have been Debarred/blacklisted by any Central/State Govt. Department/Universities/Education Institutions/Organization nor should have any litigation enquiry pending with any of these Department oar Court of Law with regards to the works executed by it.
8. The successful bidder has to deposit Rs. 5000/- and agreement with Board.