

Enrolment Br.

1. What are admission criteria for enrolment?

Ans:- The admission can be sought in any Haryana Govt. school or affiliated private school in class up to the dates informed by the Director, Secondary Education Haryana, Chandigarh circulated every year or within 20 days after the date of declaration of the result of lower class by any Board or this Board, the day of declaration of the result is inclusive. The admission sought after the prescribed dates or period will not be acceptable.

2. Within how many days one should take admission in a school after getting migration cert.?

Ans:- As per rules of the enrolment one should take admission in a school within 20 days from the last attendance in previous school in the same class.

3. What are the eligibility criteria for enrolment?

Ans:- The criteria are following:-

(i) In case of enrolment in IXth class, the student should have passed his/her eighth class exam. from any Govt. school or affiliated school in Haryana or from other States/Boards. In case, the admission sought on the basis of School Leaving Certificate/Transfer Certificate, the same should be countersigned by the concerned District Education Officer or by an Officer of equal rank.

(ii) In case of enrolment in Xth or XIIth class, the student should have passed his/her IXth or XIth class exam. (as the case may be) from the school affiliated to other Board and situated in Haryana state or in other state and he/she can only seek admission on the basis of School Leaving Certificate/Transfer Certificate, the same should be countersigned by the concerned District Education Officer or by an Officer of equal rank. In addition, the eligibility for the enrolment in XIth and XIIth class will be determined on the basis of the equivalency of the certificate to this Board. For this purpose, the attested copies of the requisite certificate will have to be attached with the return.

4. What is the fee structure for the enrolment?

Ans:- The fee structure is following:-

(i) Rs. 100/- per candidate for the candidates who have passed their lower exam. from any Govt. or affiliated school to Board of school Education Haryana, Bhiwani or from Haryana Oper school, Bhiwani.

(ii) Rs. 150/- per candidate for the candidates who have passed their lower exam. from the schools affiliated to other Boards situated in other States.

(iii) The requisite fee can only be remitted in any branch of H.D.F.C. Bank in the enrolment A/C No 04791000039011.

5. Whether the enrolment return can be submitted with a late fee, what are the structure?

Ans:- Enrolment return can be submitted by hand with a late fee @ Rs. 50/- per candidate within seven days after 30th Sept. and with a late fee @ Rs. 500/- per candidate by 31st Dec. of the same academic session in case of class IXth and XIth only and with a late fee @ Rs. 50/- per candidate within seven days after the 31st may and with a late fee @ Rs.500/- per candidate by 22nd June for the same academic session in case of class Xth and XIIth only. In addition, the enrolment return can also be submitted with a late fee @ Rs. 1000/- and @ Rs. 2000/- per candidate before 30 days and 15 days before the commencement of the Ist semester exams. for the same academic session. In case, the enrolment return is submitted with a late fee at any rate, the original record of the school of the candidate(s) concerned should be put up in the Board's office and the return will only be accepted if the original record of the school is found genuine and in order. The original record should be put up along with the enrolment return failing which the return will not be accepted and the authority of the school concerned will only be held responsible for the same. In original record, the Admn. & Withdrawal and attendance register of the same class and the paste file is included. The Photostat attested copies of all requisite documents will also have to be attached with the enrolment return.

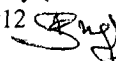
6. How the enrolment return can be submitted under the schedule without late fee?

Ans:- The enrolment return can be submitted by hand only after remitting the requisite fee in any branch of HDFC Bank in the Enrolment A/C No. 04791000039011 along with all required documents. The receipt of fee remitted in the bank will also have to be attached with the return.

For more information, the 'Important instructions' can be downloaded from the website of the Board.


Assistant Secretary (En. & Aff.)

30-3-2012


30/3/12

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Enrolment for

1. What are the criteria of Affiliation of a school or College?

Ans:-The criteria of the affiliation is as under:-

For School, a prescribed form duly filled in should be submitted with in the stipulated period along with the requisite fee by furnishing all required information and should be signed by the Principal or Headmaster/Headmistress of the School with his seal. An attested copy of recognition should be attached with the application form whether it is temporary or permanent. The fee structure is as under:-

For Permanent affiliation up to Xth class _____ Rs. 8000/- one time.

For Permanent affiliation up to XIIth class _____ Rs.10000/- one time.

For Temp. Affiliation for both class _____ Rs. 2000/- Per annum.

Late fee _____ Rs. 5000/- (within stipulated period).

A copy of the registration of the society may also be attached.

For Colleges, a prescribed form duly filled in should be submitted with in the stipulated period along with the requisite fee by furnishing all required information and should be signed by the Principal of the College with his seal. An attested copy of recognition/Permission obtained from the NCTE should be attached with the application form whether it is temporary or permanent. The fee structure is as under:-

When seeking affiliation first time:-


1. Application processing fee Rupees 50,000/-

2. Provisional Affiliation fee Rupees 2,00,000/-

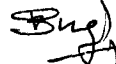
When seeking continue affiliation Rupees 20,000/- (Per annum)

When the application form is submitted after the date of with out late fee the late fee will be charged @ Rupees 5,000/- in the case of school as well as colleges.

More information can be downloaded from the web site of the board.


Assistant Secretary (En. & Aff.)

30-3-2012


30/3/12