कक्षा नौवीं
विषय कम्प्यूटर साईंस
पाठ्यक्रम

Month	पुस्तक का नाम	विषय–वस्तु	शिक्षण के पीरियड	दोहराई के पीरियड	प्रयोगात्मक कार्य
April					
May	Any book of computer science covering the syllabus according BSEH Bhiwani	Computer Fundamental: Introduction to Computer, Definition, History & Generation of Computer, Advantages & Disadvantages of Computers, Types of Computer Parts of CPU – ALU & CU Input Unit-Keyboard, Mouse, Scanner, MICR, OMR, OCR, Light Pen, Microphone, Bar code Reader, Joystick	12	10	2
June		Summer Vacation			
July		Computer Fundamental: Output Unit (Monitor CRT/LCD Printer, Types of Printers, speaker Memory Unit-Bits, Nibble, Byte, KB, MB, GB, TB, PB Memory Devices-Floppy Disk, Hard Disk, CD ROM, DVD, Pen Drive, Memory card. Computer Software- Application & System Software (Operating System, Loader, Linkers, Compiler) Utility Software, Assembler, Interpreter, virus/anti virus	12	10	2
August		Introduction to MS Windows: Introduction to Windows, Desktop, Icon, Start Button, Task Bar, My Computer, Recycle bin, use of start Button, opening & Shut down system, Creating file & folder, Basic operation of Left and Right button of Mouse.	10	10	4
Sep		Introduction to MS Windows: Cut, copy, paste, minimize, maximize, rename, restore, delete. Introduction to Notepad & Word Pad	5	5	5
Oct		MS Word: Introduction to word processor Advantages, toolbars, Creating and saving document, Editing & Formatting, Font size, color style, Paragraph Alignment, Text Styles (B, I, U), Font Type, Page Numbering, Border & Shading, Bullet & Numbering, Page setup.	10	5	7

Nov		MS Word: Print Preview, Printing a document Spelling & Grammar, Find & Replace, Word Art, Pictures.	8	5	7
Dec			8	4	6
an			4	2	4
eb		Revision			
March		Exam			