



हरियाणा विद्यालय शिक्षा बोर्ड, भिवानी
Board of School Education Haryana, Bhiwani

(Established Under Haryana Board of Education Act, 1969)
(ISO 9001 : 2015 - Certified Organization)



Tender Fee.1000/-

Tender No. 957 /EDP

**Board of School Education Haryana,
Bhiwani**

BID DOCUMENT

**EMPANELMENT TENDER FOR INSTALLATION OF
INTERNET LEASE LINE**

Secretary,
Board of School Education Haryana,
Bhiwani – 127021
(Ph.: 01664- 243336
E-mail: secretary@bseh.org.in

DOCUMENT CONTROL SHEET

1.	Name of Organization	Board of School Education Haryana, Bhiwani
2.	Scope of work	To provide the connectivity of Internet Lease Line(500 MBPS)
3.	Tender Type	OPEN
4.	Tender Category	Services
5.	Bid Document Download / Start Date	05/02/2024
6.	Bid Submission Start Date	05/02/2024
7.	Tender fee (non-refundable and non-adjustable)	Rs.1,000/- (One Thousand only)
8.	Earnest money deposited (EMD)	Rs. 40,000/- (Forty Thousand only)
9.	Last date and time for submission of Bids	15/02/2024 upto 11.00 AM
10.	Date and time of opening of technical Bids	15/02/2024 at 03.00 PM
11.	Tender should be addressed to	Secretary, Board of School Education Haryana, Bhiwani
12.	Address for communication	Assistant Secretary, (Computer Cell) 8168476169 Superintendent (Computer cell) 7988665495 Board of School Education Haryana, Bhiwani
13.	Period of completion of work	As per Terms & Conditions of Tender & Award letter.
14.	Validity of contract/rates	Upto One Year (The work can be extended further on yearly basis upto Three years on satisfactory services of the firm)

Short Term E-Tender Notice

On behalf of Secretary, Board of School Education Haryana, Bhiwani E-tender is invited under two bid systems (Technical & Financial) from the reputed Firms/Service providers **for connectivity of internet lease line (500 Mbps)**. The Tender Document will be available on www.etenders.hry.nic.in & Board's Website www.bseh.org.in and can be downloaded from the Board's website for viewing from **05/02/2024** and last date for submission of bid documents is **15/02/2024 upto 11.00 AM** Any amendment/correction in the Tender Document will be done by the Board Authority through www.etenders.hry.nic.in & www.bseh.org.in. Prospective bidders are requested to regularly visit/check the Board's Website. The cost of bid document is 1,000/- (One thousand only) and EMD of Rs. 40,000/- (Forty thousand only) is to be deposited through E-tender portal and the proof of deposited slip should be enclosed/uploaded with the tender documents. Completely filled-up Bid Document must be submitted **only online to Secretary, Board of School Education Haryana, Bhiwani** through www.etenders.hry.nic.in. The Technical Bids shall be opened on **15/02/2024 at 03.00 PM** by the constituted committee for this purpose in the Board's Committee Room in the presence of the bidder who may wish to remain present. The Financial Bids for the bidder whose Technical Bids found complete and confirm the eligibility criteria, shall be opened on **16/02/2024 at 03.00 PM** No tender by Fax/E-mail will be entertained. Conditional tender will not be accepted. Incomplete bids shall be summarily rejected. The competent authority of the Board reserves the right to accept or to reject any or all bids without assigning any reason.

SECRETARY

Details of Work

A. Scope of Work:-

To provide link bandwidth for existing Wi-Fi setup. 500 Mbps dedicated symmetric internet bandwidth (1:1 uncompressed and unshared with last mile on fiber in ring topology) connectivity through leased line with assured bandwidth of 500 Mbps with 1:1 duplex. This includes setting up of last mile connectivity preferably using OFC Technology, installation of necessary equipment, deploying of cable upto Ethernet port with BSEH existing Local Area Network. The termination of the last mile connection is to be made in Server Room of the BSEH and on-site maintenance of existing wireless networking equipment and server room. The distribution of lease line and to maintain the management software, one man power (Technically sound/ Professional) will be deputed by the firm for this purpose in Board's office in office hours.

Time Period:- One Year (The work can be extendable further on yearly basis up to three years on satisfactory services of the firm)

B. Technical Bid:-

Instructions and Terms & Conditions to the Bidders

1. The Bidder should be a certified firm and having certificate A & B Level.
2. The cost of this bid document is Rs. 1,000/- (one thousand only) (non refundable) and Earnest Money of Rs. 40,000/- (Forty thousand only) to be deposited through E-tender portal. Both deposited slips should be enclosed and uploaded with e-tender documents failing which tender shall be rejected.
3. The Bids will be opened in the presence of Bidders or their authorized representatives, who may wish to be present. So it is advised that authorized representatives bring authority letters from their firm.
4. Tender Documents can be downloaded from the Board's website www.bseh.org.in & www.etenders.hry.nic.in
5. L-1 will be selected on the basis of total cost mentioned in Financial Bid.
6. Bids shall remain valid for 90 days from the last date of submission of bids. Any bid shown to be valid for a shorter period than the period specified shall be rejected by the Board treating as non responsive.
7. After receiving notification of award, firm have to deposit an agreement as per contract form on 100/- Rs. Stamp Paper attested by Notary along with 10% performance security of the value of work order through RTGS.
8. If any firm did not submit contract form and performance security within prescribed time in award letter, penalty of rupees 500/- per day will be imposed.

9. EMD of successful bidder will be adjusted into performance security and balance amount will have to be deposited as per work order.
10. Performance security will be returned after final payment of successful completion of work.
11. The Bidder must fill the requisite information in the tender documents at appropriate places.
12. The Chairman Board of School Education Haryana, Bhiwani is the final competent authority to approve the tender and to settle all issues related to the tender and even to relax or amend any of the terms & conditions after issuance of the tender, if so required in any emergent situation in the interest of the Board for service of lease line in the shortest time so as to hold the Board's examinations in time and his orders shall be final and binding for one and all, in all respects.
13. If any dispute arises between the Board and firm, it is mandatory to use the option of arbitration. Board's Chairman will be the sole arbitrator or his nominee and decision of the arbitrator will be binding on the both parties.
14. Copy of GST Certificate must also be attached with PAN.
15. The annual turnover in the respective field should not be less than 01 Crore per year during the last two financial years i.e 2021-2022 and 2022-2023 duly verified by CA.
16. The approved vendor shall ensure timely supply as per scope of work and rates during the currency of the rate contract. An undertaking (on a non-judicial stamp paper of Rs. 100/- & attested by notary) to this effect, invariably as under failing which their tender will not be considered for evaluation:-

"I/We will provide services under subject rate contract timely in accordance with tender scope of work during the currency of rate contract failing which my EMD and Performance security may be forfeited and my name may be removed from the list of contracts at BSEH Bhiwani."
17. Bidder must produce Non Blacklisting Certificate (should be on Rs. 100/- non-judicial stamp paper attested by the Notary).
18. A proof of ownership/partnership shall be submitted along with verification of address, telephone number and Fax number. A surprise visit to the premises by the representatives of the Board shall be made to assess the firm's capacity and standing.
19. Offline tender will not be accepted.
20. The Bidder is also required to submit two successful completion of work certificates from other similar organizations where the firm is registered for concerned work of internet lease line. The firm should also submit list of organization where firm have executed work, failure to comply this clause will lead to rejection of their bid.
21. Rates should be quoted strictly as per the tender specifications and should be valid for a period of minimum one year. The work can be extendable for further years on yearly basis up to three years on satisfactory services of the firm.
22. For further distribution of lease line and to maintain the management, one person (Technically sound/ Professional) will be provided in Board's office by the firm and his expenses/salary will be paid by the firm.
23. If the Bidder gives a false statement on any of the above information, the firm/supplier will not be considered and their quotation/tender shall be deemed to be rejected and the performance security deposited will stand forfeited.

24. The courts at Bhiwani only will have the legal jurisdiction in case of any dispute.
25. During Breakdown of Lease Line alternate Connection on Radio Frequency (R.F) will be provided by the vendor.
26. The rates should be quoted inclusive the Internet supply in SRS School board campus Bhiwani.
27. The value of work is approx Rs. 08 Lakhs.
28. The firm will have to provide the firewall services with hardware for the smooth working of internet services.
29. The firm will have to provide free access of internet services to board authorities regarding any site which board authorities needs to be connected.

C. Payment Clause:-

Payment will be made on quarterly basis after receiving bill from firm and satisfactory report from computer cell of the Board.

D. Penalty Clause :-

The penalty will be imposed as below:-

- (i) Rs. 15/- per minute against break down.
- (ii) If service remains down continuously more than **04 days** the Board will be free to move to another firm for further service. The performance security and EMD of the faulty firm will be forfeited by the Board. The firm can also be blacklisted by the Secretary in this connection.

Technical Bid

Technical bid for installation of Internet Lease Line.

ABOUT THE FIRM

Details

1	Year of establishment	
2	Type of firm (Proprietary/Private/Public/Govt.)	
3	Annual Turnover 2021-22 with balance sheet 2022-23 duly verified by C.A.	
4	Details of premise Owned/Rented Area in Sq.feet	
5	Quality certification no, if any details of issuing authority validity of certificate (attach proof)	
6	Two work completion certificates Mention name of the organization (s), nature of jobs	
7	Mention PAN / GST	
8	Have you ever been blacklisted / debarred? If no, attach affidavit on Rs. 100/- stamp paper	
9	Undertaking on a Stamp paper of Rs. 100/-	
10	Self-attested copy of ISO 27001/ ISO 9001:2013	

(Signature of the bidder)

Name and Address (with seal)

E. Financial Bid :-

Sr. No	Description	Time Period	Rates Inclusive all Taxes
1.	<p>Link Bandwidth and Maintenance of Existing Wi-Fi Setup Description- 500 Mbps dedicated symmetric Internet Bandwidth (1:1 uncompressed and unshared with last mile on fiber in Ring Topology) Connectivity through Leased Line with assured bandwidth of 500 Mbps with 1:1 full duplex. This includes setting up of last mile connectivity preferably using OFC Technology, installation of necessary equipment, deploying of cable up-to Ethernet Port with BSEH existing Local Area Network. The termination of the last mile connection is to be made in Server Room of the BSEH and on-Site Maintenance of Existing Wireless Networking Equipment and server room as well as further distribution of lease line through firm’s man power.</p>	<p>One Year</p>	<p>Rs. _____ _____ _____ _____ _____ (In words)</p>
2.	<p>IP Address Description- Public IP Address (IPv4 & IPv6) Required – 04 IP pool.</p>		<p>Rs. _____ _____ (One time installation)</p>
<p>Total (1,2)</p>			<p>Rs. _____ _____ _____</p>
3.	<p>Last Mile Connectivity Description- The last mile link will be on Fiber with self-healing architecture to maximize the availability of the link and minimize the failure.</p>		<p>_____ (Minute)</p>

Signature _____

Name of the Firm _____

Address of the Firm _____

Email Id _____

Contact No. _____

TENDER FORM FOR BIDDER

1. Cost of tender: Rs 1000.
2. Due date for submission of tender _____ up to _____.
3. Opening time and date of technical bid _____ at _____.
4. Names, address of firm/agency _____
_____ and telephone numbers _____
5. Registration no. of the firm/agency. _____
6. Name, Designation, Address _____
and telephone No. of the bidder or authorized person of firm/
agency to deal with _____
7. Please specify as to whether _____
Tenderer is sole proprietor/ _____
Partnership firm name and _____
Address and telephone no _____
Of directors/partners should _____
be specified.
8. Pan no. & GST no. _____
9. Provident fund account no. _____
10. ESI number _____
11. License number under contract labour (R&A) act, if any.

12. Details of bid security deposited:
(a) Amount: Rs. _____
(Rupees in words also) _____
14. Details of ISO certification: _____
16. Declaration by the bidder:

This is to certify that I/we before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves abide by them.

(Signature of the bidder)
Name and Address with seal

Annexure-2

To,

Secretary,
Board of School Education Haryana,
Bhiwani - 127021
(Ph.: 01664- 243336 FAX : 01664- 241611)

R/Sir,

1. I/We hereby submit our tender for service of Internet lease line (500 Mbps).
2. I/We enclosing herewith the proof of cost of bid document deposited Rs. 1,000/- (one thousand only) & EMD Rs. 40,000/- (Forty thousand only). Both proof slips are uploaded.
3. I/We hereby agree to all the terms and conditions, stipulated by the BSEH Bhiwani.
4. Tenders are duly signed by authorized signatory (No thumb impression should be affixed).
5. I/We undertake to sign the contract/agreement within 7 (Seven) days from the issue of the letter of acceptance, failing which my Security money deposited may be forfeited.
6. I/We further undertake that in Price Bid/Financial Bid all statutory levies and taxes have been indicated separately/included while quoting the prices wherever any levies/tax has not been indicated then it can be taken that the price quoted are inclusive of all levies and tax as applicable and I/we undertake to supply at this rate only. Other terms & conditions are also as per your requirements. However if the rates of G.S.T. are reduced by Govt. the benefit there of will be passed to Board.

Yours faithfully,

Signature of Bidder
with full Address

Note:

1. **Tender not accompanied with EMD/Bid Security shall be summarily rejected.**
2. **No thumb impression should be affixed.**

AGREEMENT

This Agreement entered into on the _____ day of _____ 2024 between The Board of School Education, Haryana, Bhiwani (hereinafter referred To as board which expression shall include its successors and Assignees) through its secretary (SECRETARY) on one part and M/S_____Incorporated under the companies ACT, 1956/2013 (herein after referred to as the company which expression shall include its successors and assignees) on the second part. Whereas the Board is desirous of getting the work of installation of Lease Line as per the scope of work and has agreed to undertake the said job, on terms and conditions mentioned hereinafter.

GENERAL CONDITIONS:-

- a) Terms and conditions sent with the tender and accepted by the company will form a part of this agreement in addition to other conditions of the agreement.
- b) The **Secretary reserves the right** to carry out the capability assessment of the company and the secretary's decision shall be final in this regard.
- c) The board will not pay any charges for boarding, lodging and transportation facilities for the company or its representative.
- d) The board will have free access to the company premises for ascertaining progress of work at any time without any prior notice. Lodging and boarding arrangements of authorized officers of the board, as and when required shall be borne by the company.

Signature of the Board Authority_____

Name of the Board Authority _____

Designation of the Board Authority_____

Board of School Education Haryana,
Bhiwani-127021

Signature of Bidder_____

Name of Bidder _____

Designation of Bidder_____

Address of Bidder_____

Witness Signature _____

Witness Name _____

Witness Designation _____

Board of School Education Haryana,
Bhiwani-127021

Witness Signature _____

Witness Name _____

Witness Designation _____

For and behalf of Bidder

Check list of Tender Documents (Technical Bid)

Name of Firm:.....

Sr. No.	Name of documents	Page No.	Yes/No
1	Tender Cost, EMD deposit slip.		
2	Undertaking of the Bidder as per instructions of the Tender Documents. (Annexure-2)		
3	Non-black listing declaration on Rs. 100/- stamp paper.		
4	Registration certificate of the firm(A,B level).		
5	G.S.T. certificate.		
6	Copy of last two years i.e. 2021-2022, 2022-2023 turnover 01 crore per year verified by CA.		
7	Two successful work completion certificate.		

Note:-All documents submitted along with the bid through on-line only and to be page numbered, arranged as per check list.