

MODEL QUESTION PAPER 2025-26

CLASS XI

PUBLIC ADMINISTRATION

TIME: 3 HOURS

Maximum Marks: 80

General Instructions:

1. The question paper is divided into four sections.
2. There are 38 questions in all. All questions are compulsory.
3. Section A includes question No. 1-20. These are fill in the blanks type, MCQ type, One word answer type and reason assertion type questions. All questions carrying 1 mark.
4. Section B includes question No.21-29. These are very short answer type questions carrying 2 marks each. Answer to each question should not exceed 30 words. Internal choice will be given in any three questions.
5. Section C includes question No. 30-35. They are short answer type questions carrying 4 marks each. Answer to each question should not exceed 80 words. Internal choice will be given in any three questions.
6. Section D includes question No. 36-38. They are long answer type questions carrying 6 marks each. Answer to each question should not exceed 200 words each. Internal choice will be given in all three questions.

Section A

(Objective Type Questions)

Fill in blank

- | | |
|---|---|
| 1 The budget period in India is of.....year | 1 |
| 2 Portfolios among the ministers in the state is divided by | 1 |
| 3 Tenure of Panchayats is.....years. | 1 |

Select the correct option of the following multiple-choice questions and write in your answer-book

- | | |
|----------------------------------|---|
| 4 In India budget is Prepared by | 1 |
| A] Home Minister | |
| B] Prime Minister | |
| C] Finance Minister | |
| D) Rail Minister | |

- 5 Panchayats are establishment in which list? 1
- A] State list
- B] Union list
- C) Concurrent list
- D) Any other list
- 6 Main aims of Public Administration is 1
- A) To Serve the people
- B) To earn profit
- C) Flexible
- D) All the above
- 7 In Haryana total districts are in May 2025 1
- A) 22 B) 21 C) 20 D) 23
- 8 Who give the principle of Public Administration? 1
- A) Max Weber B) Pfiffner C) Woodrow Willson D) Luther Gullik
- 9 How many members are in the Estimates committee? 1
- A) 15 B) 22 C) 20 D) 30
- 10 Principle of POSDCORB is given by 1
- A) Gladen B) Pfiffner C) Woodrow Willson D) Luther Gullik
- 11 How many Bases for types of organization? 1
- A) Two B) Three C) Four D) Five
- 12 Which of the following is not a source of income for Local Bodies? 1
- A) Vehicles Tax
- B) House Tax
- C) Property Tax
- D) Land Tax
- 13 Panchayati Raj was first adopted in which state of India. 1
- A) Haryana B) Rajasthan C) Karnataka D) Odisha
14. Governor of Haryana in May 2025 is 1
- A) Shri Bandaru Dattatraya

- B) Shri Shiv Partap
- C) Shri Manohar Lal
- D) Shri Kavar Pal

15 Which of the following is an example of Public Service? 1

- A) Private Healthcare
- B) National Defence
- C) Commercial Banking
- D) Corporate Advertising

Answer each of the following questions in one or two words/sentences

16 Write any one merit of Hierarchy. 1

17 Write any one demerit of decentralization. 1

18 Write any one main functions of Superintendent of Police. 1

Two statements are given below – one labelled as Assertion (A) and the other labelled as Reason(R). Read the statement carefully and choose the correct option as the answer from the options (A), (B), (C) and (D) given below.

19 Assertion (A): Public Administration is identified with service motivation. 1

Reason (R): Its objectives is to serve the public and promote community welfare.

A) A is true, but R is false.

B R is true, but A is false.

C) A and R are true and R is the correct explanation of the A.

D) A and R are true, but R is not the correct explanation of the A.

20 Assertion (A): The functions and duties of the Deputy Commissioner cannot be explained directly. 1

Reason (R): He is the head of district administration and the representative of the state government in the district.

A) A is true, but R is false.

B R is true, but A is false.

C) A and R are true and R is the correct explanation of the A.

D) A and R are true, but R is not the correct explanation of the A.

Section B

(Very Short Answer Type Questions)

- 21 Give any two differences between Public Administration and Private Administration. 2
- 22 When and where did originate of public Administration as a Discipline? 2
- 23 Write any two functions of district administration. 2
24. Explain the meaning and definition of Budget 2
- 25 Give any two differences between Public Administration and Economics. 2

Or

- Give any two differences between Public Administration and History. 2
- 26 Write any two features of Organization. 2

Or

- What do you understand by organisation? 2
- 27 Write any two features of Local Government. 2

OR

- What are the three levels of local government in India? 2
- 28 Write the meaning of Budget.
- 29 Write any two functions of Public Account Committee. 2

Section C

(Short Answer Type Questions)

- 30 Discuss the importance of Public Administration. 4
- 31 Give any four differences between Public Administration and Private Administration. 4
- 32 Discuss the principles of organisation. 4
- 33 Write the functions of public accounts committee. 4

Or

- Write the functions of Estimates committee. 4
- 34 Give any four functions of Panchayat Samiti. 4

Or

- Write four sources of income of Gram Panchayat. 4

35 Write any four sources of income of Municipal Bodies. 4

Or

Write any four functions of Municipal Bodies. 4

Section D

(Essay Type Questions)

36 Describe the appointment and powers of Governor. 6

OR

Discuss the powers and functions of Chief Minister. 6

37 What is the power and function of Supretendent of Police? 6

OR

Discuss the power and functions of Deputy Commissioner. 6

38 Describes the qualities of a good Public Relation Officer. 6

OR

What is the role of Public Relation in Democratic Administration? 6