

**Quotation Notice**

Subject:- For Supply of **SongRecording**.

No.:- 13718      /SRS

**Date:- 27/08/2025**

Quotations are invited for the rates of **SongRecording** as per Annexure-1 subject to the terms and conditions mentioned in Annexure-II. Quotations must reach to the Principal, Room No. 06, Sarvepalli Radhakrishnan School, Education Board campus, Bhiwani by post or by hand or by mail at E-mail address: ratesbseh@gmail.com by 11:00AM on **04.09.2025** the latest. The quotations must be sent in a sealed cover superscripted as “**Quotation for supply of SongRecording**”.

In case the quotationer does not implicitly follow all the instructions terms and conditions (as in Annexure-II) quotations may not be considered. The maximum period of completion of work is 05 days from the date of placing the order.

Quotations will be opened on the same day at 11:30 AM by the authorized committee in the presence of such quotationers or duly authorized representatives there of as may care to attend.

Sd/-  
Principal  
SRS, Bhiwani

**Sarvepalli Radhakrishnan School, Education Board Campus, Bhiwani****ITEMS REQUIREMENT LIST**Subject:- For Supply of **SongRecording.**

1	2	3	4	5
Sr. No.	Item name	Specification of related item.	Quantity	Total Cost of <b>SongRecording</b> , all taxes and delivery/services at School Office, Bhiwani (to be quoted by the quotationer in figure and words)
1.	Recording of Song	1. Theme : Gender equality 2. Song duration : 6-7 minutes 3. Music style : Haryanvi folk 4. Vocalist : profession required Harmonium player, Dholak player and Nagada player, Singer etc. 5. Audio format : mp3 & wav file 6. Lyrics sheet : A written copy of the song lyrics. 7. Recording date : within 05 days of receiving the work order. 8. Delivery date of the recorded music (song) : within 05 days of receiving the work order. 9. Recording quality : High quality recording with good sound quality and with live instruments used in recording song, do not used only loops in recording. 10. Recording studio : profession recording studio with necessary equipment's. 11. Song should be composed with proper laya, Taal, Raag, behre tabil, tihai, mukhra, antra etc. 12. Song should be completed with proper balancing and final master mixing.	One	Rs. _____  (One complete <b>SongRecording</b> (  (in words) _____ _____

(Space to be used by the Quotationer the annexure-I is to be used by the quotationer for quoting the rates of the item both in figure and words. The same annexure is to be sent back to board/School after filling up the rates)

It is certified that the instructions, terms and conditions of the Quotation Notice are acceptable and the rates of the items in Annexure-I quoted by me are correct.

1. Name of Quotationer.....
2. Name of Firm/Agency .....
3. Address Firm/Agency .....
4. PAN No. ....
5. TIN No./ Regn. No. of the firm/Agency .....
6. Name of the Bank in which Quotationer has account .....
7. Name of the Branch of the Bank .....
8. Account No. of the Quotationer .....
9. I.F.S.C. Code of the Bank Branch .....

To

Principal  
Sarvepalli Radhakrishnan School, Bhiwani

Signature of Quotationer  
with seal/stamp

TERMS AND CONDITIONS

1. All quotations will be deemed to be for F.O.R. destination unless otherwise specified in the quotation and should include packing and forwarding charges and must not be “ex-works” “ex-godown, “ex-mills”, etc.
2. If quoting otherwise than F.O.R. destination, insurance charges to destination may please be separately stated.
3. In all cases the country of manufacture and unit of measurement must be prominently stated. The unit should usually be the one stated in the enquiry.
4. The Pen-drive will be deemed to be non-returnable.
5. The minimum period of delivery from date of placing the order should be specified.
6. All Quotations will be deemed valid for at least 30 days from and excluding the date of opening of quotations.
7. (i) The inspection of the song be carried out by the consignee at destination and rejected song will have to be removed by you within 10 days of dispatch of advice from Principal, failing which the song will lie at your risk.  
(ii) The rejected song must be replaced by you within 15 days of the dispatch by the Principal of a registered notice/e-mail intimating that the song has been rejecting failing which the Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani will be entitled to make risk purchases without any further reference to you.  
(iii) if you claim that the song supplied by you is strictly according the specification you may file an appeal with the Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani under intimation to the Principal of School within 5 days of the receipt of the registered notice/e-mail from the Principal, Sarvepalli Radhakrishnan School, Bhiwani. Where such an appeal has been filed and principal will hold the goods with him till the final decision of the Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani.
8. The supply must be completed satisfactory within the stipulated period, failing which the Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani reserves the right to record or to allow recording of song at your risk, provided that where song is not supplied according to the muster pattern and on account of urgency of the demand the office decides to retain the interior song you will be entitled to received payment not at the contract but at the rate fixed by the Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani with due regards to the quality of the song supplied.

9. In case your rates are good for a certain period, postings of the acceptance on the last day will be acceptable to you.
10. In case of controlled goods by the Government the quotation must be sent subject to the control rate and other conditions and you will be paid at the controlled rate or rate offered by you whichever is lower. The payment of the delivered items will be made to the quotationer directly in his/her Bank account, hence the details of the Bank name, Branch name, account number, I.F.S.C. Code need to be provided to the School by the quotationer along with the quoted rates.
11. In case of any dispute the decision of the Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani shall be final and binding on you.
12. The recorded song, including its lyrics and tune, shall be the sole intellectual property of the school. The recording studio, composer, writer and singer, shall not use the song without the prior consent of the Chief Executive Director, Dr. S. Radhakrishnan Shiksha Samiti, Bhiwani. In case any of the above-mentioned parties are found using the song without such consent, they shall be liable to legal proceedings.
13. Completion of work will be 05 days from work order.
14. All above conditions will be enforced, unless written orders of Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani are obtained relaxing any specific condition in any specific instance.
15. The quotations not strictly in accordance with the above conditions are liable to be rejected without considerations.
16. Without prejudice to other rights of the Chief Executive Director, Sarvepalli Radhakrishnan School, Bhiwani or the Principal, SRS ,Bhiwani the contractor shall be liable to pay at the rate of ten percent of the value of the order by way of liquidated damages which shall be recoverable from any amount due to the contractor whether under this or any other contract of account.

Sd/-  
Principal

Sarvepalli Radhakrishnan School,  
Education Board Campus, Bhiwani