



## **BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI**

(An ISO 9001:2015 Certified Organization)

Website: [www.bseh.org.in](http://www.bseh.org.in)

Email: [asgen@bseh.org.in](mailto:asgen@bseh.org.in)

**BSEH/GEN/05/Markin Cloth**

**Date:- 13.08.2019**

Price Rs. 1,000/-



### **E-tender for purchase of Markin Cloth.**

Secretary,  
Board of School Education Haryana,  
Bhiwani - 127021  
(Ph.: 01664- 243336 FAX : 01664- 241611)



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### **DOCUMENT CONTROL SHEET**

1.	Name of Organization	Board of School Education Haryana, Bhiwani
2.	Scope of work	<b>Purchase of Markin Cloth (Width 147 CM)</b>
3.	Tender Type	OPEN
4.	Tender category	Purchase
5.	Bid Document Download / Sale Start Date	<b>13.08.2019</b>
6.	Bid Submission Start Date	<b>13.08.2019</b>
7.	Pre-Bid Meeting	<b>22.08.2019 At 11:00AM</b>
8.	Bid validity	One year beyond the closing date of tender
9.	Tender fee (non-refundable and non-adjustable)	Rs.1,000/- (One Thousand only) to be deposit in HDFC Bank Bhiwani Account Name: <b>Secretary, Board of School Education Haryana</b> IFSC Code: <b>HDFC0000479</b> Account Number: <b>04791450000663</b> (through RTGS)
10.	Earnest money deposit (EMD)	Rs. 70,000/- (Seventy Thousand only) to be deposit in HDFC Bank Bhiwani Account Name: <b>Secretary, Board of School Education Haryana</b> IFSC Code: <b>HDFC0000479</b> Account Number: <b>04791450000663</b> (through RTGS)
11.	Last date and time for submission of Bids	<b>28.08.2019 up to 02:00PM</b>
12.	Date and time of opening of technical Bids	<b>28.08.2019 AT 03:00PM</b>
13.	Tender should be addressed to	Secretary, Board of School Education Haryana, Bhiwani
14.	Address for communication	Assistant Secretary, (General Branch) 9416973860 Board of School Education Haryana, Bhiwani
15.	Period of completion of work	As per Terms & Conditions of tender & Award letter.
16.	Validity of contract/rates	Upto One Year (The work can be extended for further years on yearly basis upto two years on satisfactory services of the firm)



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### **NOTICE INVITING SHORT TERM E-TENDER**

On behalf of Board of School Education Haryana, Secretary of the Board invites e-tenders under two bid systems (Technical & Financial) from the reputed Firms /Manufacturer & Suppliers **for supply of Markin Cloth (147CM width)**. The Tender Document will be available on [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in) & Board's Website [www.bseh.org.in](http://www.bseh.org.in) and can be downloaded from the Board's website for viewing from **13.08.2019** and last date for submission of bid documents is **28.08.2019 up to 02.00PM**. Any amendment /correction in the Tender Document will be done by the Board Authority through [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in) & [www.bseh.org.in](http://www.bseh.org.in) Prospective bidders are requested to regularly visit/check the Board's Website. The cost of bid document is 1,000/- (One Thousand Only) and EMD of Rs. 70,000/- (Seventy Thousand Only) is to be deposited in Board's Account Number **04791450000663**, IFSC Code **HDFC0000479** of HDFC Bank through RTGS (Real Time Gross Settlement) and the proof of deposited slip should be enclosed/uploaded with the tender document. Completely filled-up Bid Document must be submitted **only online to Secretary, Board of School Education Haryana, Bhiwani** through [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in). The Technical Bids shall be opened on **28.08.2019 at 03:00PM** by the committee authorized by the Secretary for this purpose in the Board's Committee Room in the presence of the bidder who wish to remain present. The Financial Bids for the bidder whose Technical Bids found complete and confirm the eligibility criteria, shall be opened on **28.08.2019 at 04:00PM**. No tender by Fax/E-mail will be entertained. Conditional tender will not be accepted. Incomplete bids shall summarily be rejected. The competent authority of the Board reserves the right to accept or to reject any or all bids without assigning any reason.

**-Sd-  
SECRETARY**



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BSEH/GEN/05/Markin Cloth

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**Scope of Work :-**

Provide the 50,000 meter Markin Cloth fabric having physical width 147 CM, Minimum 145 gms weight per square meter & 100% cotton.



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**BSEH/GEN/05/Markin Cloth**

**Date:- 13.08.2019**

### **FINANCIAL BID**

Sr. No	Items Name	Specifications.	Material required	Rates Per Meter	GST Extra	Total Cost Per Meter including GST
1.	<b>Markin Cloth</b>	<b>Markin Cloth having physical width 147 cms.</b> Minimum 145 Gms weight per square meter and 100% cotton	<b>50,000 Meter</b>			Rs. _____ _____ (In Figure) Rs._____ _____ _____ (in words )

**Signature** \_\_\_\_\_

Name of the Firm:- \_\_\_\_\_

Address of the Firm:- \_\_\_\_\_

Email Id \_\_\_\_\_

Contact No. \_\_\_\_\_



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**Notification of award**

(Letter regarding Depositing Performance Security and Agreement etc. by the Successful bidder)

To

..... [Name and address of the bidder]

.....

.....

Dear Sir,

This is to notify you that your Bid dated the ..... for the supply of markin cloth for the contract Price of Rupees..... [in figures] (.....) [Amount in words], in accordance with the Instructions to Bidders in hereby accepted by the Secretary, Board of School Education Haryana Bhiwani.

You are hereby requested to furnish Performance Security within three days, in the form available in tender documents as per Instruction to Bidders for an amount equivalent to Rs..... [in figures] (.....) [Amount in words] within ..... days of the receipt of this letter of acceptance valid up to..... [insert the period], i.e. valid up to ..... [insert the last date of validity] and sign the contract as per contract form available in tender documents failing which action as stated in the Instructions to Bidders will be taken.

Assistant Secretary (General)  
for Secretary



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**Date:- 13.08.2019**

## **FORM FOR BANK GUARANTEE (PERFORMANCE SECURITY)**

Date: .....

Bank Guarantee No. : .....

Amount Rs. : .....

To,

Secretary,  
Board of School Education Haryana  
Bhiwani

Amount of guarantee: Rs.....

Guarantee cover from: .....

LAST DATE FOR LODGMENT OF CLAIM: .....

This deed of guarantee executed by .....(Herein after referred to as THE BANK) in favour of Secretary, Board of School Education Haryana (hereinafter referred to as Board) FOR AN AMOUNT NOT EXCEEDING Rs..... (Rupees.....) at the request of M/s..... (hereinafter referred to as the Supplier). This guarantee is issued subject to the condition that the liability of the Bank under the guarantee is limited to a maximum of Rs..... (Rupees.....) and the Guarantee shall remain in force up to..... and cannot invoked served otherwise than by a written demand or claim under this guarantee served on the bank on or before ..... In consideration of Secretary, Board having agreed to award contract for supply of printed items on M/s..... (Hereinafter called the said contractor) under the terms and conditions of an agreement made between both the parties (hereinafter called the said agreement) for the due fulfillment of the contract as per the terms and agreement on production of bank guarantee for Rs..... (Rupees ..... only)

1. I/We ..... do hereby undertake to pay Board an amount not exceeding Rs..... (Rupees.....) against any loss or damage caused to or suffered by Board by reason of any breach of the terms and conditions contained in the said agreement.
2. I/We..... do hereby undertake to pay amount due and payable under this guarantee without any demur, namely on a demand stating that the amount demanded is due by way of loss or damage caused to or would be caused to or suffered by Board by reason of the contractor's failure to perform the said agreement by such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under the guarantee. However our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupees.....only)
3. I/We .....further agree that the guarantee herein contained shall be in force and effect up to .....unless a demand or claim under this guarantee is made on us in writing on or before..... We shall be discharged from all liability under this guarantee thereafter.

Name & Address of the Bank.....

Signatures with seal of the supplier

Full Name .....

Tel. No. ....

Mobile No.....

Fax No. ....

Email address.....

PAN No. ....

Signatures of Bank Manager (with seal).....

Full Name of Bank Manager.....

Telephone No.....

Mobile No.....

Fax No. ....

Email address.....

Full Address .....



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### **Terms & Conditions to the Bidders :-**

1. The Bidder should be Supplier/Manufacturer.
2. The cost of this bid document is Rs. 1,000/- (one thousand only), (non refundable) and Earnest Money of Rs. 70,000/- (Rs. Seventy Thousand only) deposited through R.T.G.S. in Board's account No. 04791450000663 IFSC code HDFC0000479 in HDFC Bank. Both deposit slips should be enclosed and uploaded with e-tender documents. Without this tender shall be rejected.
3. The Bidder will submit two samples of markin cloth. Samples should be signed with stamp of the bidder.
4. The Bids will be opened in the presence of Bidders or their authorized representatives, who may wish to be present. So it is advised that authorized representatives bring authority letters from their firm.
5. Tender Documents can also be downloaded from the Board's website [www.bseh.org.in](http://www.bseh.org.in) & [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in)
6. The Board has the right to increase/decrease the quantity of markin cloth.
7. Bids shall remain valid for 90 days from the last date of submission of bids. Any bid shown to be valid for a shorter period than the period specified shall be rejected by the Board treating as non responsive.
8. After receiving notification of award, firm have to deposit an agreement as per contract form available in tender documents on 100/- Rs. Stamp Paper attested by Notary along with 10% performance security of the value of work order as per proforma available in tender documents within three days.
9. If any firm did not submit contract form and performance security within prescribed time in notification of award, penalty of rupees 1000/- per day will be imposed for the next 02 days and after that earnest money of the firm will be forfeited and work may be allotted to any other willing firm on L-1 rates.
10. Earnest money and performance security will be returned after final payment to the firm. 80% payment will be made after the delivery and checking the material at Bhiwani and balance 20% payment will be released after inspection of goods to ensure the specifications and their good condition.
11. Lab Testing:- After supplying of Markin Cloth a Lab testing report will be obtained from Dept. of Industries and Commerce Haryana, Govt. Quality Marking Center for Textile Goods. The Lab testing charge will be paid by the firm. Final payment will be released according to the Lab testing report.
12. Completely filled up bid documents must be submitted only online to Secretary BSEH, Bhiwani.
13. The Bidder must fill in the requisite information in the tender documents at appropriate places.





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14. Liquidated damage: In case of delay in completion of the supply liquidated damage shall be levied at the of 2% of the unsupplied quantity's value per week for the delay period subject to a maximum of 10% of the contract price.
  15. In case of supply of defected cloth 02 times value of that items will be imposed as penalty on the bidder.
  16. Firm will supply the markin cloth for Bhiwani in Board's stationery store within 60 days from the date of supply order.
  17. The Secretary/Chairman, of the Board may extend/repeat the order for supply of markin cloth for the subsequent years also on the rates previously approved by the Board on the same Terms & Conditions from the willing firm who had supplied the markin cloth.
  18. The Secretary/Chairman, Board of School Education Haryana, Bhiwani is the final competent authority to approve the tender and to settle all issues related to the tender and even to relax or amend any of the terms & conditions after issuance of the tender, if so required in any emergent situation in the interest of the Board for supply of markin cloth in the shortest time so as to hold the Board's examinations in time and his orders shall be final and binding for one and all, in all respects.
  19. If any dispute arises between the Board and supplier, it is mandatory to use the option of arbitration. Board's Chairman will be the sole arbitrator or his nominee and decision of the arbitrator will be binding on the both parties.
  20. Copy of GST Certificate should also be attached.
  21. Copy of the latest income tax return should be attached by the firm. The average turnover in the respective field should not be less than 30 Lakh per year during the last two years i.e. 2017-18 & 2018-19 verified by CA.
  22. The approved vendor shall ensure timely supply as per approved sample and rates during the currency of the rate contract (except Govt. levy) failing which action like forfeiture of Performance Security and removal of their name from the list of approved vendors at BOSEH Bhiwani shall be taken. The vendor will also submit an Undertaking (on a non-judicial stamp paper of RS. 10/- & attested by notary) to this effect, invariably as under failing which their tender will not be considered for evaluation:  
  
"I/We will supply the rate contract items under subject rate contract timely in accordance with tender specifications and approved master sample during the currency of rate contract failing which my EMD and Performance Security may be forfeited and my name may be removed from the list of contracts at BOSEH Bhiwani.
  23. Non- Blacklisting Certificate should be on Rs. 10/- non-judicial stamp paper attested by the Notary.
  24. A proof of ownership/partnership shall be submitted along with verification of address, telephone number and Fax number. A surprise visit to the premises by the representatives of the Board shall be made to assess the firm's capacity and standing.
  25. Offline tender will not be accepted.



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26. Pre Delivery Inspection:- Before the supply of Markin Cloth the firm/party will have to inform the readiness/availability of the Markin Cloth immediately. A constituted committee of officials/officer of Board will visit the firm's godown and will conduct the inspection regarding Markin Cloth's quantity and quality as per specification mentioned in tender. On finding satisfactory by the committee, the material will be dispatched by the firm.
  27. The tenderer is also required to submit performance report (s) from other similar organizations where the firm is registered for manufacturer/supplier of markin cloth. The firm should also submit list of organization where markin cloth have been supplied. Failure to comply this clause will lead to rejection of their bid.
  28. The rates must be quoted for Bhiwani & should be quoted strictly as per the tender specifications and should be valid for a period of minimum two years or till finalization of next tender and any deviation from specification shall not be considered at all.
  29. If the tenderer gives a false statement on any of the above information, the firm/supplier will not be considered and their quotation/tender shall be deemed to be rejected and the security deposited will stand forfeited.
  30. The courts at Bhiwani only will be the legal jurisdiction in case of any dispute.

The Board's Address is :-

Board of School Education Haryana,  
Hansi Road, Bhiwani-127021  
Email : [asgen@bseh.org.in](mailto:asgen@bseh.org.in)  
Website: [www.bseh.org.in](http://www.bseh.org.in)  
Phone No. 01664-243336  
Fax No. 01664- 241611

Important Phone Numbers :-  
Asstt. Secretary (General) : 9416973860  
Superintendent (General) : 9416359357



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### **Check list of the E-Tender Documents (Technical Bid)**

Sr. No.	Name of documents	Page No.	Yes/No
1	Tender Cost deposits slip as per clause no. 2.		
2	Earnest Money deposits slip as per clause no. 2.		
3	Two Samples of markin cloth with signature and stamp of Vender.		
4	Undertaking of the Bidder as per instructions no. 22 of the Tender Documents.		
5	Non-black listing declaration as per clause no. 23.		
6	G.S.T. certificate as per clause 20.		
7	Declaration regarding proprietorship/partnership/Pvt. Ltd (as per clause no. 24.)		
8	Copy of latest Income tax return i.e. 2017-18 & 2018-19. (as per clause 21)		
9.	Performance report and list of organizations where the material have supplied in last year ( as per clause no. 27		

Note:-All documents are to be submitted along with the bid are to be page numbered, arranged as per check list through on-line only.