

Price Rs.5000/-

No. FRISKING/BSEH/18/01



**Board of School Education Haryana,
Bhiwani**

**EMPANALMENT OF VENDORS For Frisking with Metal Detector
For
HTET Exam Dec.- 2018**

To
Secretary,
Board of School Education Haryana,
Bhiwani - 127021
(Ph.: 01664- 243336 FAX : 01664- 241611)

Signature of bidder with Seal, Stamp and Address

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI
(An ISO Certified Organization)

NOTICE INVITING TENDER

On behalf of Board of School Education Haryana, Secretary of the Board of School Education Haryana Bhiwani invites sealed tenders under two bid systems from the reputed, Firms /Companies/Agencies/Societies having adequate infrastructure and Experience of handling the works of **Frisking with Metal Detector for HTET Exam. The HTET will be conducted on 05-01-2019 & 06-01-2019 in two days ie. First day in one shift and second day in two shifts for about 600 centres in Haryana. It is expected about two lakh candidates will appear in one shift. The final numbers of candidates to appear in the exam will be informed to service provider after registration of Candidates.** The Tender Document is available only at the Board's Website www.bseh.org.in and www.etenders.hry.nic.in and can be downloaded from the Board website for viewing from 23-11-2018 and last date for submission of bid documents is **05-12-2018**. Any amendment /correction in the Tender Document will be done by the Board Authority through www.etenders.hry.nic.in. Prospective bidders are requested to regularly visit/check the Board's Website. The cost of bid document is Rs. 5000/- and Rs. 2,00,000/- EMD to be deposited in Board's Account Number 04791450000663 of HDFC Bank through RTGS (Real Time Gross Settlement) and the proof of deposited slip should be enclosed/upload with the tender document. Completely filled-up Bid Document must be submitted only online to Secretary, Board of School Education Haryana, Bhiwani through www.etenders.hry.nic.in. The Technical Bids shall be opened on 06-12-2018 at 10:00 A.M. by the committee authorized by the Secretary for this purpose in the Board's Committee Room in the presence of the bidder who wish to remain present. The Financial Bids for the bidder whose Technical Bids found complete and confirm the eligibility criteria, shall be opened on 06-12-2018 at 03:00 P.M. No tender by Fax/E-mail will be entertained. Conditional tender will not be accepted. Incomplete bids shall be summarily rejected. The competent authority of the Board reserves the right to accept or to reject any or all bids without assigning any reason.

The Technical and Financial Bids be kept in two separate envelopes and both envelopes be kept in another big envelope duly sealed and superscribed in bold "**Empanelment of vendors for Frisking with Metal Detector**"

SECRETARY

DOCUMENT CONTROL SHEET

1.	Name of Organization	Board of School Education Haryana, Bhiwani
2.	Scope of work	Frisking with Metal Detector
3.	Tender Type	Open
4.	Tender category	Services
5.	Tender document download Start Date	23-11-2018
6.	Tender document download End Date	05-12-2018 at 06:55 P.M.
7.	Bid validity	One year beyond the closing date of tender
8.	Tender fee (non-refundable and non-adjustable)	Rs.5,000/- to be deposit in to Board Account Account Name: Secretary, Board of School Education, Haryana IFSC Code: HDFC0000479 Account Number: 04791450000663 through RTGS.
9.	Earnest money deposit (EMD)	Rs.2,00,000/- to be deposit in to Board Account Account Name: Secretary, Board of School Education, Haryana IFSC Code: HDFC0000479 Account Number: 04791450000663 Through RTGS
10.	Last date and time for submission of Bids	05-12-2018 at 06:55 P.M.
11.	Date and time of opening of technical bids	06-12-2018 at 10:00 A.M.
12.	Tender should be addressed to	Secretary, Board of School Education Haryana, Bhiwani
15.	Address for communication	Assistant Secretary, (Conduct Branch) Board of School Education Haryana, Bhiwani
16.	Period of completion of work	As per Terms & Conditions of tender & Award letter.
17.	Validity of contract/rates	Upto 1 year from date of award & can be extended for Two years on satisfactory performance on same terms & conditions.

CONTENT

Annexure	Description of Section
I	Instructions to bidders
II	Terms & Conditions on the basis of which order will be Placed
III	Specification of Metal Detector and requirement schedule
IV	Eligibility Criteria (Pre-Qualification Criteria)
V	Tender form (Technical Bid)
VI	Tender form (Financial Bid)

H. PAYMENT CLAUSE

- a) No advance payment shall be made under any circumstances to the successful bidder.
- b) The payment shall be in Indian Rupees and shall be paid only as per term & condition of payment.
- c) 60% payment will be made after receipt of satisfactory report by the branch. The remaining payment will be made after declaration of HTET result.
- d) All Payment shall be subject to deduction of applicable TDS.

G. Penalty Clause

1. Any discrepancy or failure to comply with requirement of BSEH, in the assignment, will be the sole responsibility of the agency and any lapse shall lead to forfeiture of performance security and penal/legal action against the agency.
2. Rs. 5000/- will be deducted per centre if found missing of metal detector/enclosure/Flex display/staff as mentioned in terms & conditions. The original payment of that centre will not be paid.

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI

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INSTRUCTIONS TO BIDDERS

1. Board is desirous of Frisking with metal detector of use at HTET examination centres located in Haryana.

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Sr. No.	Name of the Item	Name of Examination	Date of Examination
01	Frisking with Metal Detector	HTET - 2018	05-01-2019 & 06-01-2019

2. The terms and conditions duly signed by the Tenders should accompany the specific Tender form.
3. Earnest money deposit (EMD) of Rs. 2,00,000/- only (Rupees Two Lakh Only) is to be deposit into Board's Bank Account Number 04791450000663, IFSC Code HDFC0000479 through RTGS.
4. The validity of the bid and rates shall be for 90 days from the date of opening of financial bids. The EMD shall remain valid for a period of 45 days beyond the final Bid validity period.
5. Technical Bid shall be evaluated by a Committee constituted for the purpose. The technically qualified bidder shall be considered for opening of their Financial Bids.
6. Conditional Bid or bid making counter offer shall not be accepted and will be summarily rejected.
7. Canvassing for the tender in any form is strictly prohibited and shall lead to summarily rejection of the tender.
8. **Validity of this tender will be for one year only.**
9. Performance/ bank guarantee needs to be submitted by successful bidder before signing of agreement between Board and successful bidder.

BOARD OF SCHOOL EDUCATION HARYANA, BHIWANI

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TERMS AND CONDITIONS

1. The service provider should have adequate infrastructure for providing services for metal detector and manpower to make available in Haryana .
2. The service provider shall be responsible to take all clearances, certificates, licenses and should comply with all statutory obligations required for undertaking/providing services.
3. Agency shall maintain strict secrecy and confidentiality and will not divulge any information relating to assignment or examination to any third party, person, individual or boy corporate.
4. The validity of the Bid shall be for 90 days from the date of opening of Financial Bid. However, the Chairman, BSEH in exceptional may extend the validity period of Bid and that shall be binding on the Bidders.
5. Any discrepancy or failure to comply with requirement of BSEH, in the assignment, will be the sole responsibility of the agency and any lapse shall lead to forfeiture of performance security and penal/legal action against the agency, beside appropriate compensation towards loss incurred by BSEH.
6. BSEH will not be responsible for any damages.
7. The agency shall be informed in advance for exam centres. The list of examination centres will be shared at appropriate time. In each centre candidates will be 310 and exam will be conducted in two days .
8. The successful service provider shall have to enter into an agreement in the prescribed form on a non-judicial Stamp Paper of Rs. 100/- along with Performance Security equal to 10% of the work order value within a week's time from the date of placement of the order and in case of failure to do so, the Chairman of the Board shall have right to cancel the order and forfeit the Earnest Money.
9. The Performance Security shall be 10% of the total contract value in favour of "The Secretary, BSEH" and shall be in the form of DD/ Bank Guarantee and shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations including warranty obligations. EMD of unsuccessful bidders shall be refunded after notification of the work order.
10. No advance payment shall be made to the agency, however, whole payment shall be released, after satisfactory completion report from the centres.
11. In case of default on any terms specified and/or in the event of non-fulfilment of the contract or otherwise, the performance security shall be forfeited.
12. Canvassing in any form shall be a disqualification and the Board reserves the right to reject the tender of such party/parties straight away without assigning any reasons.
13. The rates shall be inclusive of all charges levies and other indirect/incidental charges such as cartage/transportation/labour charges incurred by the supplier for successful delivery of services at centres..
14. The Chairman, BSEH shall have the right to accept any tender in whole or part or reject it entirely without assigning any reason.
15. Taxes as applicable shall be deducted on all the bills.
16. In case of any dispute, the legal jurisdiction shall be Bhiwani Court.
17. In case of any dispute arising under this contract, the same shall be referred to the sole arbitration of Chairman, BSEH or any person nominated by him in this regard. The award made by the Arbitrator shall be final and binding on both the parties.
18. The service provider is advised to visit all the centres well in advance of the examination date to get acquainted with the available facilities at the centre.

19. Separate frisking for female candidates only female staff will frisk the female candidates with installing frisking enclosures.
20. The Metal Detector provided for Frisking should be able to detect any prohibited metallic ornaments/electronic devices at examination centres on the day of examination except (pen & admit card).
21. In every centre required minimum One frisking enclosure and two females and two male staff with Two metal detectors only and one Flex display 6×3 with Instructions.

ACCEPTANCE OF THE TENDERER

The terms and conditions enumerated in this form from clause 01 to 21 have been read and understood by me/us and are acceptable to me/us.

Signature of the Tenderer
Seal with complete address

Mobile: _____

E-mail: _____

ANNEXURE - III**Specification of Metal Detector and requirement schedule**

S.No.	Specifications	Description
01	Dimensions	Length : Maximum 500 mm Probe width : Maximum 120 mm Probe width : Body maximum 65 mm
02	Weight	Maximum 500 gms (with battery)
03	Power source	Up to 40 hours backup with low power consumption
04	Indications	Single LED based audio and visual multiple indications for: 1. Switch on 2. Metal detection 3. Low battery indication/low power consumption
	Vibration	On Metal detection
05	Operation	All weather Single push button operation
06	Construction	Should be rugged and impact resistance ABS moulded casing water resistant
07	Sensitivity	Should detect 0.1 gram or 2 mm size ferrous and non-ferrous metals
08	Detection	High sensitivity, Simple and convenient to use no adjustment is required and should be able to accurately detect ferrous and non-ferrous metals including electric/photoic/camera/electronic devices/gadgets upto 2 mm
09	Tuning	Automatic to ensure equal result on wide range of metals and alloys
10	Safety	The detectors should be safe for people with pacemakers and should not affect magnetic recording media.
11	Miscellaneous	User's Hand book along with the equipment

Annexure-IV

ELIGIBILITY CRITERIA

- I. The Tenderer must have at least **03 years of experience** in the field of Frisking to the Govt. Organizations/reputed private organization during previous years satisfactorily. (Self Certificate)
- II. The agency must have Minimum annual turnover of Rs. **Two Crore** on average from the last three financial years i.e 2015-16, 2016-17 and 2017-18. (Attached Income Tax Return & Balance Sheets).
- III. The Tenderer must have at least executed one supply order of frisking with Metal Detector to Govt. organization/reputed private organization during last three years. (Attached copies of work orders & completion certificate).

Annexure-V

TENDER FORM

Technical Bid

TENDER FORM FOR Frisking with Metal Detector

(NOTE: Tenderer must read the enclosed Terms and Conditions before filling up the particulars in this form.)

1. PARTICULARS OF TENDERER:

- (i). Name : _____
- (ii). Registration No. and Year of : _____
Registration of the firm (with
Documentary evidence).
- (iii) Office Address and Tel No : _____
- (iv) Legal status of the firm : _____
- (v) Name of the Proprietor/Partners/Director : _____
with Mobile No.

2. FINANCIAL:

Annual Turn over (During last 03 financial year)

(Attach duly audited statements of balance sheets, Trading A/c, Profit & Loss A/c)

S.No.	Financial Year	Annual Turnover (In lakhs (Rs.))
01	2015-16	
02	2016-17	
03	2017-18	

3. Particulars of Earnest Money:

- I. Amount (in Rs.) : _____
- II. Name of the Bank : _____

4. Particulars of Tender Fee:

- i) Amount (in Rs.) : _____
- ii) Name of the Bank : _____

The Terms and Conditions of the Tender have been read and understood and are acceptable to me/us.

Signature of the
Tenderer _____
with Official Seal and Complete
Address

Telephone/Mobile
No. _____
Date: _____

Important Notes:

The Tender Form for Technical Bid should contain –

- a. Earnest money.
- b. Photocopy of Work Orders, Completion Certificates etc. as desired in Technical Bid duly certified by the Tenderer with seal on it.
- c. The specified Annual Turn Over in the Tender Notice for each financial year should be on sale/manufacturing/hiring only.

Board of School Education Haryana, Bhiwani**Financial Bid**

The Financial Bid should be submitted as per the following format:

Financial Bid

- Prices should be quoted in Indian Rupees (INR) and indicated both in figure and words. Figures in words will prevail.

Sl. No.	Item Description	Rates per Centre (in figure)	Rates per Centre (in words)
1.	Frisking with Metal detector as per technical specification at Annexure-III .		INR _____ only

Note: -

- Rate Should be quoted as exclusive of GST.
- GST will be applicable as per Central/State Govt. rules and regulations.

TIN No./PAN No. _____ Date: _____

Signature of the
Tenderer _____

Address/ Rubber
stamp _____

Telephone/Mobile
No. _____