

**BOARD OF SCHOOL EDUCATION HARYANA BHIWANI**

Application for change of examination Centre

A. Name (in capitals).....

B. Fee remitted

Rupees.....

Father's Name.....

Bank Draft/Board

Receipt No.....

Dated.....

C. (a) Name of Examination.....

(b) Name of the Institution/District (for Private candidates).....

(c) Subjects Offered.....

(d) Change sought : From.....

To.....

(e) Reasons for Change.....

D. Address for correspondence

Signature of the applicant

Dated.....

E. (i) Completed.....% attendences &amp; S. L. C. was issued on.....

(ii) Joined this college/school on.....migration from.....  
college/school.....

(iii) Certified that the above particulars given by the applicant are correct.

Head of Institution/Attesting authority  
who had attested the Admission form (in case of  
Private candidate) Seal of office.

(For Office Use)

1. Two copies of photograph duly attested and signed have been/have not been received.
2. Provision for subjects offered by the applicant and accommodation at the Centre asked for exist/do not exist.
3. The change of Centre from.....to.....  
may/may not be allowed for the following reasons.....

Clerk

Assistant

Supdt.

A. S. E./D. S.

## RULES/INSTRUCTIONS FOR CHANGE OF EXAMINATION CENTRE

### 1. FEES :

Change of Centre Rs. 300

2. Change of centre can be allowed under the following circumstances :

- (a) If the applicant or his father/guardian is transferred and the fact of transfer attach Photostate copy of transfer copy duly attested by the Head of the Office/Institution.
- (b) Applicant's ill health and the fact of illness having been supported by a Medical certificate from a Medical Officer of Government Dispensary.
- (c) Application and fee for the change of centre can be made only one month before the date of commencement of the examination concerned except that in the case of transfer of Government Servants such applications may be entertained upto 15 days before the date of commencement of the examination. Proof of transfer should invariably be attached with the application.
- (d) The application must be accompanied by two copies of the applicant's photograph bearing his/her signature in full and duly attested on the back by the officer mentioned overleaf in (E).